

AGENDA TOWN BOARD MEETING FORT ANN, NEW YORK
July 10, 2023

Pledge of Allegiance

Moment of Silence

1.0 Open Regular Meeting 6:00PM:

- 1.1 Approve Meeting Agenda
- 1.2 Accept Minutes Regular Town Board Meeting 6-12-2023
- 1.3 Financial Report – May 2023
- 1.4 Authorize Payment of Bills

2.0 Public Comment – Agenda Item

3.0 Reports from Town Officials and Committees:

- 3.1 Supervisor’s Report
- 3.2 Town Board Members
- 3.3 Town Clerk
- 3.4 Highway Superintendent
- 3.5 Enforcement Officer
- 3.6 Historian
- 3.7 Dog Control Officer

4.0 New Business

5.0 Old Business

6.0 Resolutions

#66-Modify the 2023 budget by appropriating monies received from sale of surplus equipment to be used for unanticipated repairs to Highway equipment and as down payment on new truck to cover additional cost

#67- Retirement standard work day and reporting resolution for elected and appointed officials

#68- Establish a capital reserve fund for equipment to harvest aquatic plants.

#69- Approving the request for performing aquatic plant survey on Lake Hadlock

7.0 Public Discussion

8.0 Adjourn Meeting

**TOWN BOARD OF THE TOWN OF FORT ANN
COUNTY OF WASHINGTON, STATE OF NEW YORK**

**RESOLUTION NUMBER 66 OF 2023
Adopted July 10, 2023**

Introduced by COUNCIL who moved its adoption
Seconded by COUNCIL

**RESOLUTION TO MODIFY THE 2023 BUDGET BY APPROPRIATING MONIES RECEIVED FROM SALE OF
SURPLUS EQUIPMENT TO BE USED FOR UNANTICIPATED REPAIRS TO HIGHWAY EQUIPMENT AND AS
DOWN PAYMENT ON NEW TRUCK TO COVER ADDITIONAL COST**

HIGHWAY FUND T/W

FROM:

DA510	Estimated Revenues	
DA2665	Sale of Surplus Equipment	<u>\$40,000.00</u>

TO:

DA960	Appropriations	
DA5130.2	Machinery - Equipment & Capital Outlay	\$20,000.00
DA5130.4	Machinery - Contractual	<u>\$20,000.00</u>
		<u>\$40,000.00</u>

Whereas: It is necessary to appropriate the unanticipated revenue in the above specified accounts,

NOW, THEREFORE, BE IT RESOLVED, the 2023 budget shall be amended by appropriating funds to the accounts as indicated above.

By a roll call, there are _____ ayes and _____ abstention. This resolution is duly adopted.

Councilman Smith –
Councilman Sexton –
Councilwoman Stark –
Councilwoman Witherell –
Supervisor Hall -

SEAL:

Miranda Herringshaw
Town Clerk

**TOWN BOARD OF THE TOWN OF FORT ANN
COUNTY OF WASHINGTON, STATE OF NEW YORK**

**RESOLUTION NUMBER 67 OF 2023
Adopted July 10th, 2023**

Introduced by COUNCILMAN who moved its adoption
Seconded COUNCILMAN

**RETIREMENT STANDARD WORK DAY AND REPORTING RESOLUTION
FOR ELECTED AND APPOINTED OFFICIALS**

BE IT RESOLVED, that the Town of Fort Ann hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

ELECTED OFFICIAL TITLE	NAME	STANDARD WORKDAY (HRS/DAY)	TERM BEGINS/ENDS	Days/Month (based on Record of Activities)
Town Clerk	Miranda Herringshaw	7.0 hrs/day	1/1/23-12/31/26	18.24
APPOINTED OFFICIAL TITLE	NAME	STANDARD WORKDAY (HRS/DAY)	TERM BEGINS/ENDS	Days/Month (based on Record of Activities)
Enforcement Officer	Mark A. Miller	7.0 hrs/day	1/1/23-12/31/23	8.48
Deputy Hwy Sup't	Matthew S. Graham	8.0 hrs/day	1/1/23-12/31/23	1.33
Clerk to Supervisor	Jennifer M. Jackson	6.0 hrs/day	1/1/23-12/31/23	18.2
Registrar of Vital Statistics	Miranda Herringshaw	7.0 hrs/day	1/1/23-12/31/23	.12
Deputy Registrar of Vital Statistics	Jennifer M. Jackson	7.0 hrs/day	1/1/23-12/31/23	.15
Clerk to Justice	Brittany Blair	6.0 hrs/day	1/1/23-12/31/2023	8.50

DATED: July 10th, 2023

Councilman Sexton –
Councilman Smith –
Councilwoman Stark –
Councilwoman Witherell –
Supervisor Hall –

I, Miranda Herringshaw, Clerk of the governing board of the Town of Fort Ann, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 10th day of July, 2023 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of five (5) members, and that five (5) of such members were present at such meeting and that five (5) members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto
SET my hand and the seal of the
TOWN OF FORT ANN.

Location Code: 30701

Employer Name: Town of Fort Ann

Affidavit attesting that the Standard Work Day and the Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York
County of Washington

Miranda Herringshaw, being duly sworn, deposes and says:

1. That she is the Town Clerk of the Town of Fort Ann
2. That the posting of the Resolution began on July 11, 2023 and continued for at least 30 days.
3. That the resolution was posted and available to the public on the (please check one):

Employer's website
 Official Sign board at 80 George St., Fort Ann, New York
 Main entrance to office of the clerk at 80 George St., Fort Ann, New York

Signature of Clerk of Governing Body

Title: Town Clerk

**TOWN BOARD OF THE TOWN OF FORT ANN
COUNTY OF WASHINGTON, STATE OF NEW YORK**

RESOLUTION 68 of 2023
Adopted July 10,2023

Introduced by COUNCIL _____ who moved its adoption
Seconded by COUNCIL _____

**RESOLUTION TO ESTABLISH A CAPITAL RESERVE FUND
FOR EQUIPMENT TO HARVEST AQUATIC PLANTS**

WHEREAS, the Town Board of the Town of Fort Ann has received the request from the concerned citizens in the Lake Hadlock Park District relative to the future need to purchase equipment for the harvesting of aquatic plants on Lake Hadlock; and

WHEREAS, the Town currently operates a mechanical harvester on Lake Hadlock to control aquatic plant growth, including the spread of Eurasian Water Milfoil (EWM); and

WHEREAS, the current mechanical harvester being operated on Lake Hadlock is nearing the end of its useful life and the Town Board, on behalf of the Lake Hadlock Park District, is desirous to establish a capital reserve account to budget for, and ultimately fund, the acquisition of the requisite equipment to harvest aquatic plants on Lake Hadlock.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to section 6-c of the NY General Municipal Law, as amended, the Town Board of the Town of Fort Ann does hereby establish a Capital Reserve Fund for the Lake Hadlock Park District to finance the cost of acquisition for equipment to harvest aquatic plants on Lake Hadlock; and be it further

RESOLVED, the Supervisor is hereby directed to deposit moneys of this reserve fund in a separate bank account to be known as the Hadlock Park District Aquatic Harvester Reserve Fund; and be it further

RESOLVED, the Supervisor is authorized to invest, from time to time, the moneys of this fund pursuant to General Municipal Law § 6-f; and be it further

RESOLVED, no expenditure shall be made from this fund, except upon authorization of the Town Board pursuant to General Municipal Law § 6-c; and be it further

RESOLVED, pursuant to General Municipal Law section 6-c(4), this resolution is subject to permissive referendum and shall not take effect until thirty (30) days from the date hereof pursuant to Town Law section 91; and be it further

RESOLVED, the Town Board hereby directs the Town Clerk to post and publish a notice in the Post Star that this resolution has been adopted subject to permissive referendum as provided for in Town Law section 90.

SEAL

ROLL CALL VOTE:

Councilman Sexton –
Councilman Smith –
Councilwoman Witherell –
Councilwoman Stark –
Supervisor Hall –

Miranda Herringshaw, Town Clerk

**TOWN BOARD OF THE TOWN OF FORT ANN
COUNTY OF WASHINGTON, STATE OF NEW YORK**

RESOLUTION 69 of 2023
Adopted July10, 2023

Introduced by COUNCIL who moved its adoption
Seconded by COUNCIL

**RESOLUTION APPROVING THE REQUEST FOR
PERFORMING AQUATIC PLANT SURVEY ON LAKE HADLOCK**

WHEREAS, the Town Board of the Town of Fort Ann has received the request from the Lake Hadlock Association and concerned citizens in the Lake Hadlock Park District relative to the continued presence and growth of invasive plants including Eurasian Water Milfoil (EWM); and

WHEREAS, a key component to the combating in spread of invasive plants and managing the existing EWM is to regularly perform an aquatic plant survey on Lake Hadlock; and

WHEREAS, the Town Board is desirous of performing an aquatic plant survey on Lake Hadlock this year, and every three (3) years thereafter.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the request to perform an aquatic plant survey on Lake Hadlock this year and every three (3) years thereafter in accordance with the Town's procurement policy; and be it further

RESOLVED, The Town Clerk is hereby authorized and empowered to publish and post the Request For Proposal for the performance of an aquatic plant survey on Lake Hadlock; and be it further

RESOLVED, this resolution shall take effect immediately.

Councilman Sexton-
Councilman Smith-
Councilwoman Witherell-
Councilwoman Stark-
Supervisor Hall-