

MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, SEPTEMBER 11, 2017 AT 6:00 P.M. AT THE FORT ANN TOWN HALL

PRESENT: Supervisor Richard Moore
Councilman Dennis Fletcher
Councilwoman Gretchen Stark
Councilman Floyd Varney
Councilwoman Deborah Witherell

ABSENT: Paul Winchell, Highway Superintendent

OTHERS PRESENT: Helen Denno, Confidential Secretary to the Supervisor/Bookkeeper, Barbara Winchell, Town Clerk, Jeff Meyer, Attorney for the Town, Mark Miller, Enforcement Officer, Todd Humiston, Dog Control Officer, Joe Loszynski, George Smith, Lindsay Carte, Deb Foote, Bill Bailey, Penny Gould, Arlene Green, Roy Harrison, James Black, Gene Connell, Duane Vaughn, Sal Ricciardone, Dale Grinnell, Tim Stachnick, Kathy Stachnick, Christine Milligan

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag and a moment of silence was held for deceased Fort Ann residents, George 'Dutch' Rayno, Gloria J. Holcomb, William A. White, Robert Donald Hill and Chelsea Donna Marie Coutant. Also, remember those who died on 9/11 as well as those suffering through recent hurricanes.

Motion was introduced by Councilwoman Witherell, seconded by Councilwoman Stark to accept tonight's agenda.

Motion was carried.

Motion was introduced by Councilman Fletcher, seconded by Councilman Varney to accept the Special Town Board minutes of August 11, 2017.

Motion was carried.

Motion was introduced by Councilman Fletcher, seconded by Councilwoman Witherell to accept the Regular Town Board minutes of August 14, 2017.

Motion was carried.

Motion was introduced by Councilwoman Witherell, seconded by Councilwoman Stark to accept the Special Town Board minutes of August 17, 2017.

Motion was carried.

Motion was introduced by Councilman Fletcher, seconded by Councilwoman Witherell to accept the Special Town Board minutes of August 21, 2017.

Motion was carried.

Supervisor Moore read the August 2017 monthly financial statement.

Receipts for the month of August

General Fund \$ 194,960.08

Disbursements

General Fund \$ 211,874.95

Highway \$ 116,280.71

Checkbook Balances

General Fund \$ 46,972.02

Highway Fund \$ 53,782.09

Youth Commission \$ 1,276.98

Hadlock Dam Project \$ 239.86

Hadlock Park District Fund \$ 15,133.75

Consolidated Health District \$ 253.32

Medical Reimbursement Fund \$ 100.58

Trust & Agency Fund \$ 332.13

Savings Accounts

General Fund \$ 569,968.00

Hadlock Park District \$ 53,764.51

Highway Fund \$ 560,122.13

LOSAP \$ 14,315.69

Motion was introduced by Councilwoman Witherell, seconded by Councilman Varney to pay the bills as warranted and audited.

Motion was carried.

6:02 p.m. **Public Comment opened** for items on the agenda.

6:03 p.m. **Public Comment closed** with no comments.

Todd Humiston, Dog Control Officer, brought to the Town Board's attention an issue that has come up in Town of Fort Edward and Town of Kingsbury with regards to dogs needing medical attention on the weekends. He distributed a letter dated September 11, 2017 from Northway Animal Emergency Clinic, 35 Fawn Rd., Gansevoort, NY 12831 who provides after hour care/24 hour operation. A paper copy is on file in Town Clerk's Office for anyone who would like a copy. Supervisor Moore recommended that whatever MOU Meyer & Fuller develops for the Towns of Kingsbury and Fort Edward to do the same for Fort Ann.

Supervisor's Report:

- Supervisor Moore reminded those in attendance of the upcoming budget dates 10/2/17, 10/16/17, 11/2/17 (Public Hearing) and the adoption of the 2018 budget 11/13/17. All meetings will be at 6:00 p.m. at the Fort Ann Town Hall.

- GPI (engineering group), 80 Wolf Rd., Suite 300, Albany, NY 12205 will be attending next month's meeting to update the Town Board and the public on the Hogtown Bridge. (when the work will begin and answer any questions/concerns that people may have)
- Supervisor Moore met with Dave Wick, Executive director, Lake George Park Commission, regarding storm water regulations with town's that have waterfront property. Will be a public hearing Spring of 2018 at the Pilot Knob Fire house.
- On September 22, 2017 at 10:00 a.m. there is a Washington County Board of Supervisor's meeting and the Washington County Sheriff will be looking to adopt a local law establishing county registry on animal abuse as well as a resolution on BWI.
- Letter received from Laura Chadwick, Washington County Real Property Director, advising that the Town of Fort Ann still has a vacancy for a Board of Assessment Review member. Supervisor Moore thinks he may know of a couple of people that are considering it.
- Letter received from a Rachel Guyette, County Rte 25, Corinth on how pleased she was with the Brown Cemetery.
- Letter received from Fort Ann Historical Society/Fort Ann American Legion Post 703/Fort Ann Rotary Club thanking the Town Board for their support regarding the parade in honor of the 240th Anniversary of the Battle of Fort Ann.
- Letter received from Adirondack Post No. 2475 (VFW), 30 Cooper St., Glens Falls with regards to erecting a permanent marker for a local Civil War Medal of Honor recipient, Sergeant Lester Archer, who was killed in the siege of Richmond in the fall of 1864. The unveiling ceremony will be held October 28, 2017 at 10:00 a.m. at the American Legion Plot at Pine View Cemetery on Quaker Road.
- Letter received from Bill Bailey, LHA President, thanking the Town Board for their efforts that have taken place at the lake.
- Letter received from NYS DOT regarding trail pedestrian/bike trail on where it's going to be located. Preliminary studies suggested Clay Hill but that might not be the safest so that is why the town adopted Resolution #86 last month to authorize \$1,000.00 payment towards feasibility study.
- Letter received from Washington County Historical having their 5th History Fair 2017 – Forts and Battles on September 30, 2017 from 10:00 a.m. – 4:00 p.m. at the Hartford Central School.
- Supervisor Moore read a letter from Claudia Braymer dated September 11, 2017 regarding Travel Trailer Camp at the Motocross Track. A paper copy is on file in the Town Clerk's Office for anyone who would like a copy.
- On September 20, 2017 at Noon there is a luncheon to honor 20 under 40 recipients. Supervisor Moore congratulated Attorney Jeff Meyer for being one of the twenty.

Town Clerk's Report was given for August 2017. Town Clerk announced that the selling of hunting licenses started August 1st and should really be picking up September – November.

Dog Control Report: paper copy was given to Town Board Member's.

Highway Superintendent Report: Highway Superintendent not in attendance but Supervisor Moore stated that the Highway Department has been busy blacktopping Taylor Woods Road and Clay Hill Road.

Councilwoman Witherell stated that she, Don Bedeaux and Duane Vaughn had one (1) community meeting. She asked Duane Vaughn to speak since he has volunteered to be the Chairman of this committee. Duane stated they hope to have five (5) to seven (7) members from the different districts in Fort Ann. The goal is not to have a complaining session. This is to purely look forward. This is not a zoning committee. They want to take a look at the community plan that was put together years ago. They want to set simple objective/goals.

Supervisor Moore asked Duane to come back periodically to update the Town Board.

Councilwoman Stark advised that the Pilot Knob beach is closed. The lifeguards did a good job and she hopes they will come back next year.

Councilwoman Stark attended an Office for the Aging meeting this morning and wants to make those that are 60 years and older aware of the Senior Dining program. There are \$4.00 meal tickets available through the OFA for participating area restaurants.

Councilwoman Stark announced that on October 4, 2017 there will be a FREE community festival at the Kingsbury Fire house. There will be workshops, demonstrations in such things as Tai Chi as well as food and entertainment.

Councilman Varney asked the Enforcement Officer about the Hadlock property. Mark Miller responded that the APA was there Friday, September 8, 2017 going through what resident submitted against what resident is doing. Mark Miller had advised resident at Hadlock property to obtain a demolition permit but he didn't. Supervisor Moore advised that the best thing to do at this time is to wait for the APA determination.

Enforcement Officer Report was given for the month of August 2017. Councilman Fletcher asked that a line titled follow up be added to the report.

Historian Report: Dale Grinnell stated that there are historical markers that need to be painted and he is looking for volunteers to paint them. He stated that NYS DOT would provide the paint.

Lake Hadlock Project Manager, Joseph Loszynski, emailed a copy of his monthly report to the Town Board Member's. A paper copy is on file in the Town Clerk's Office for anyone who would like a copy.

New business:

4.1 Open bid for Length of Service Award Program. Only one (1) response was received by McCarthy & Conlon, LLP to audit Pilot Knob Volunteer Fire Company for \$3,200.00 and West Fort Ann Volunteer Fire Company for \$3,200.00 for the fiscal year ending December 31, 2016.

RESOLUTION #89-17

TO ACCEPT THE PROPOSAL FROM QUALIFIED CERTIFIED PUBLIC ACCOUNTANTS

On motion of Councilwoman Witherell, seconded by Councilwoman Stark to accept resolution entitled "Resolution to Accept the Proposal from Qualified Certified Public Accountants."

ADOPTED AYES 5 Fletcher, Stark, Varney, Witherell, Moore

RESOLVED, that the Town Board authorizes Supervisor Moore to execute any and all necessary documentation relative to the LOSAP auditing services for the fiscal year ending December 31, 2016.

4.2 Supervisor Moore distributed the MVP Renewal Rates and Benefits Effective 12/1/17 from Jaeger & Flynn. Supervisor Moore went over the plan changes from last year to this year. Supervisor Moore spoke with the Highway Superintendent and he in turn discussed with the Highway Department employee's and all are comfortable with this and didn't experience any issues with the plan.

RESOLUTION #88-17

RESOLUTION APPROVING MVP SILVER 3 LIBERTY HDEPO AND THE MEDICAL EXPENSE REIMBURSEMENT PLAN

On motion of Councilwoman Witherell, seconded by Councilman Fletcher to accept resolution entitled "Resolution Approving MVP Silver 3 Liberty HDEPO and the Medical Expense Reimbursement Plan."

ADOPTED AYES 5 Fletcher, Stark, Varney, Witherell, Moore

RESOLVED, that upon due deliberation of the available policies taking into account the employee's needs, the available coverages and the costs associated therewith, the Town Board of the Town of Fort Ann approves MVP Silver 3 Liberty HDEPO and the Medical Expense Reimbursement Plan and having MVP as the health insurance administrator effective December 1, 2017.

4.3 Assessor's Contract Effective 1-1-18

Supervisor Moore reviewed what happened back on 12/29/14 with a special town board meeting and resolution and that two (2) things happened to appoint John Bonanno as Sole Assessor from 9/30/15 – 9/30/19. Supervisor Moore stated nothing was formalized in 2015 so when he became supervisor 1/1/16 he formalized a contract with the company that John owns, Municipal Assessment Services. He stated nothing needed to be done tonight but Mr. Bonanno is interested in having the Assistant Assessor, Mike McGuire, be an employee of the Town of Fort Ann so he can be a part of the NYS Retirement System. Mike was added as an employee of the Town of Fort Ann in 2015 but then removed as an employee of the Town of Fort Ann shortly after. Mr. Bonanno is also interested in more money. This will be on the agenda for next month.

RESOLUTION #87-17

GRANT FOR TOWN HALL COURT ROOM IMPROVEMENTS RESOLUTION

On motion of Councilman Fletcher, seconded by Councilwoman Witherell to accept resolution entitled "Grant for Town Hall Court Room Improvements Resolution."

ADOPTED AYES 5 Fletcher, Stark, Varney, Witherell, Moore

RESOLVED, that the Town Board of the Town of Fort Ann approves the application submitted by the Town Justice of the Town of Fort Ann in accordance with the provisions of Chapter 280 of the Laws of 1999 and with all rules and regulations governing the Justice Court Assistance Program.

Open Public Discussion with Lindsay Carte asking about the hiring of a part-time Enforcement Officer for noise. Supervisor Moore responded that the interviews did take place but no decision has been made.

Roy Harrison wanted to see a letter of appreciation go out to the youths that take care of the West Fort Ann cemetery. Supervisor Moore advised that he sent an email to the Washington County Director of Alternative Sentencing, Mike Gray, stating how nice the cemetery looks and asked that he share that with the individuals that performed work at the cemetery.

Christine Milligan asked why is the town hiring a noise enforcement officer when the town doesn't have a noise ordinance. Supervisor Moore advised that it is a part time Enforcement Officer position.

Close Public Discussion

6:22 p.m. Motion was introduced by Councilwoman Witherell, seconded by Councilman Varney to enter into executive session to discuss ongoing litigation.

Motion was carried.

7:40 p.m. Motion was introduced by Councilwoman Witherell, seconded by Councilman Fletcher to return to public meeting.

Motion was carried.

7:41 p.m. Motion was introduced by Councilwoman Stark, seconded by Councilwoman Witherell to adjourn.

Motion was carried.

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| Total Abstracts: | General: | \$ 15,257.63 |
| | Highway: | \$ 17,951.51 |

Respectfully submitted,

Barbara J. Winchell, Town Clerk
Town of Fort Ann, New York

Dated: September 21, 2017