

MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, SEPTEMBER 10, 2018 AT 6:00 P.M. AT THE FORT ANN FIREHOUSE

PRESENT: Supervisor Richard Moore
Councilman Dennis Fletcher
Councilman Samuel Hall
Councilwoman Gretchen Stark
Councilwoman Deborah Witherell

ABSENT: Paul Winchell, Highway Superintendent
Todd Humiston, Dog Control Officer

OTHERS PRESENT: Helen Denno, Confidential Secretary to the Supervisor/Bookkeeper, Barbara Winchell, Town Clerk, Jeff Meyer, Attorney for the Town, Mark Miller, Enforcement Officer, Joseph Loszynski, Tracey Clothier, Planner for The LA Group, Mike Panich, Landscape Designer for The LA Group, Christine Milligan, Dale Grinnell, George Smith, Chad Wilson, Michele Vara, Gene Connell, Arlene Green, Barbara Eagle, Anthony Cantanucci, Patricia Cantanucci, Joan Degener, Patricia Monahan, Floyd Ladd, Marty Burdick

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag and a moment of silence was held for deceased Fort Ann residents William M. LaTourrette, Jr., Shirley M. Graves, Mary Anna Locke, Virginia S. Parrott, James W. Stowhas and David H. Sears.

Motion was introduced by Councilman Hall, seconded by Councilwoman Witherell to accept tonight's agenda.

Motion was carried.

Motion was introduced by Councilman Fletcher, seconded by Councilwoman Witherell to accept the Regular Town Board Minutes of August 13, 2018.

Motion was carried.

Motion was introduced by Councilman Hall, seconded by Councilwoman Stark to accept the Special Town Board Minutes of August 16, 2018.

Motion was carried.

Supervisor Moore read the August 2018 monthly financial statement.

Receipts for the month of August

General Fund	\$ 94,846.76
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Disbursements

General Fund	\$ 52,043.30
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Highway	\$ 64,703.96
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Checking Account Balances

General Fund	\$ 92,700.03
Highway Fund	\$ 64,281.39
Youth Commission	\$ 573.93
Hadlock Dam Project	\$ 239.98
Hadlock Park District Fund	\$ 11,752.66
Consolidated Health District	\$ 461.93
Trust & Agency Fund	\$ 933.05
Medical Reimbursement Fund	\$ 100.89

Savings Accounts

General Fund	\$435,229.56
Hadlock Park District	\$154,152.34
Highway Fund	\$805,517.75
LOSAP	\$ 15,217.62

Motion was introduced by Councilwoman Stark, seconded by Councilman Fletcher to pay the bills as warranted and audited.

Motion was carried.

Public comment opened at 6:05 p.m. on tonight’s agenda.

Public comment closed at 6:06 p.m. without comments.

Supervisor Moore turned the meeting over to Councilman Hall who introduced Tracey Clothier, Planner for The LA Group. Councilman Hall thanked the many people/organizations that have been instrumental in the making of the Battle Hill Trails Master Plan: recently deceased Town Historian, Virginia Parrott, Dale Grinnell, George Sherwood, Bill Caprood, Kathy Robertson, Civil War Trust, SUNY/Binghamton, Big Boy Construction, American Legion Post and Christine Milligan for the handling of the grants. Also, Councilman Hall wanted to thank Supervisor Moore and the other town board member’s for their support.

3.1 The LA Group – Battle Hill Trails Master Plan presentation. Tracey Clothier, Planner for the The LA Group, Saratoga Springs distributed a handout for tonight’s presentation. A paper copy is on file for anyone wishing to have a paper copy. Tracey Clothier wanted to acknowledge and mention Virginia Parrott who was an inspiration and driving force behind this project. Tracey’s presentation included

- Project Description
- Site History
- Work that has been completed at Battle Hill
- Regional Significance
- Implementation and Funding which included Wayfinding and Interpretive Signage Plan; Trailhead Construction, Signage and Trail Furniture; Youth and Student Connections and Trail Construction.

Tracey turned the presentation over to Mike Panich, Landscape Designer. Mr. Panich described the three (3) phases of the development summary:

- Phase 1 Trailhead
- Phase 2 “Field of Fire” Trail Loop
- Phase 3 “Key Terrain” Trail Loop

Supervisor’s Report: Supervisor Moore reminded everyone of the October 2nd and October 16th budget workshop dates at the Town Hall and that there will be a public hearing on November 8th with the 2019 budget being adopted at the November 13th Town Board Meeting. All budget workshops/meetings will be held at 6:00 p.m. at the Town Hall.

On September 12, 2018 Supervisor Moore and Paul Winchell will be meeting with GPI, Washington County and Ellsworth regarding the Hogtown Culvert.

On September 13, 2018 at 1:00 p.m. there will be a Special Town Board Meeting/Hadlock Workshop with regards to the Lake Hadlock Park Manager position: What’s worked; changes needed and Hadlock’s future needs.

Supervisor Moore and Paul Winchell will meet with the Highway employee’s regarding health insurance. There are a couple of options.

Washington County is holding a “Housing Transition Plan” public meeting September 18, 2018 7:00 pm – 8:30 pm at the Kingsbury Fire Company.

On August 22, 2018 Supervisor Moore attended the Lake George Park Commission Stormwater Regulation meeting at Fort William Henry.

The Bookkeeper was successful in getting \$5,974.05 back from 2014 Greenway Grant.

On October 3, 2018 there is a salt summit both the Highway Superintendent and Supervisor Moore received an invitation. Supervisor Moore forwarded his to the Washington County Highway Superintendent, Deb Donohue.

Supervisor Moore received a thank you note addressed to the Summer Recreation Director, OC West, from children that attended the 2018 Summer Recreation program.

Councilwoman Witherell stated she only had to handle a couple of items during Supervisor Moore’s vacation.

Supervisor Moore stated that once a year Moose Hillock has a civil war reenactment and he heard from a resident on Rte 149 about this noise.

Councilwoman Stark advised that the Pilot Knob Beach was closed.

Councilwoman Stark stated the kayak launch has been installed.

Councilwoman Stark stated that the Champlain Canal Trail is moving along.

Councilwoman Stark attended an Office for the Aging meeting today and will leave the information at the Town Hall where the Senior’s can obtain the information.

Councilwoman stated September is fall prevention month.

Town Clerk's Report was given for August 2018. Mrs. Winchell stated that the town board will now see a death certificates line on the BAS monthly report.

Highway Superintendent Report: None

Enforcement Officer Report was given for the month of August 2018.

Historian Report: None

Lake Hadlock Project Manager, Joseph Loszynski, emailed a copy of his matters pending from progress report to the Town Board Member's. A paper copy is on file in the Town Clerk's Office for anyone who would like a copy.

Dog Control Report: paper copy was given to Town Board Member's.

RESOLUTION #95-18

ACCEPT BID FOR THE REPLACEMENT OF HOGTOWN CULVERT

On motion of Councilman Hall, seconded by Councilwoman Witherell to accept resolution entitled "Resolution to Accept Bid for the Replacement of Hogtown Culvert."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, the final award of the bid will be in coordination with, and is subject to, the approval of the NYS Department of Transportation in accordance with the Culvert NY Program under PIN 1760.76. Construction will be in strict conformance with all NYSDOT and Federal Aid Requirements and in the event the NYSDOT does not approve the same the Town of Fort Ann reserves the right to reject said bid.

RESOLUTION #96-18

APPOINTING REGISTRAR OF VITAL STATISTICS AND RECORDS

On motion of Councilwoman Stark, seconded by Councilman Hall to accept resolution entitled "Resolution Appointing Registrar of Vital Statistics and Records."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, that immediately upon Mrs. Winchell 's acceptance of appointment, she shall appoint a Deputy to act in her place and stead in case of absence or inability and the Deputy shall accept this appointment in writing.

RESOLUTION #97-18

APPOINTING TOWN HISTORIAN

On motion of Councilman Fletcher, seconded by Councilwoman Stark to accept resolution entitled "Resolution Appointing Town Historian."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, that the Fort Ann Town Board hereby appoints Christine Milligan as Town Historian through December 31, 2019.

RESOLUTION #98-18

REAPPOINTING A MEMBER TO THE BOARD OF ASSESSMENT REVIEW

On motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution Reappointing a Member to the Board of Assessment Review."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, that David Fisk is hereby reappointed as a Member of the Fort Ann Board of Assessment Review for a term extending from October 1, 2018 through September 30, 2023.

RESOLUTION #99-18

FOR HOGTOWN ROAD CULVERT REPLACEMENT FUNDING AND APPROPRIATIONS IN COORDINATION WITH CULVERT NY PROGRAM AND NYSDEC COUNTY WQIP GRANT

On motion of Councilwoman Stark, seconded by Councilwoman Witherell to accept resolution entitled "Resolution for Hogtown Road Culvert Replacement Funding and Appropriations in Coordination with Culvert NY Program and NYSDEC County WQIP Grant."

The replacement of the Hogtown Road Culvert over Mount Hope Brook, P.I.N. 1760.76 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, the Culvert NY Program, and the NYSDEC County WQIP Grant. The Project is being progressed through the New York State Department of Transportation Culvert NY Program under PIN 1760.76. Construction will be in strict conformance with all NYSDOT and Federal Aid Requirements and governed by the NYSDOT Standard Specifications Section 100 – General Provisions and Section 200 thru 700 – Technical Specifications.

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, that the Town Supervisor of the Town of Fort Ann be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or State Aid on behalf of the Town of Fort Ann with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for RESOLUTION NO. 53 OF 2017 administration of the Project and the municipality's funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible.

Open Public Discussion at 7:13 p.m. Dale Grinnell stated that Virginia Parrott was a good person and a good friend of his and he wanted people to know she was the longest serving Historian in New York State. She loved being the Town of Fort Ann Historian even when she was so sick. Dale would like to see a plaque and/or trail named after Virginia.

Close Public Discussion at 7:15 p.m.

7:36 p.m. Motion was introduced by Councilwoman Witherell, seconded by Councilman Hall to adjourn.

Motion was carried.

Motion was carried.

Total Abstracts:	General:	\$ 19,156.26
	Highway:	\$ 261,314.25
	Hadlock Park District:	\$ 3,061.52

Respectfully submitted,

Barbara J. Winchell, Town Clerk
Town of Fort Ann, New York

Dated: September 18, 2018