

**MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, AUGUST 12, 2019 AT 6:00 P.M. AT THE FORT ANN TOWN HALL**

**PRESENT:** Supervisor Richard Moore  
Councilman Dennis Fletcher  
Councilwoman Gretchen Stark  
Councilman Samuel Hall

**ABSENT:** Councilwoman Deborah Witherell  
Haley Kirby, Dog Control Officer

**OTHERS PRESENT:** Barbara Winchell, Town Clerk, Helen Denno, Confidential Secretary to the Supervisor/Bookkeeper, Paul Winchell, Highway Superintendent, Jeffrey Meyer, Attorney for the Town, Melissa Guay, The Post Star, Mark Miller, Enforcement Officer, Christine Milligan, Town of Fort Ann Historian, George F. Smith, Chad Wilson, Michelle Vara, Chad Wilson, Gene Connell, Michael Sexton

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag and a moment of silence was held for deceased Fort Ann residents Edward Monahan, Edward J. Degener, Reta Winchell and Bruce A. Turnbull.

On motion of Councilman Fletcher, seconded by Councilman Hall to approve tonight's agenda.

Motion was carried unanimously.

Motion was introduced by Councilman Hall, seconded by Councilwoman Stark to accept the Regular Town Board Minutes of July 8, 2019.

Motion was carried unanimously. Councilman Fletcher would like to have the Dog Control Officer's name, Haley Kirby, appear under ABSENT.

Supervisor Moore read the July 2019 monthly financial statement.

**Receipts for the month of July**

General Fund \$ 66,516.77

**Disbursements**

General Fund \$ 61,877.18

Highway \$ 129,083.97

**Checking Account Balances**

General Fund \$ 63,860.59

Highway Fund \$ 59,333.31

Youth Commission \$ 2,945.32

Hadlock Dam Project \$ 240.09

Hadlock Park District Fund \$206,146.68

Consolidated Health District \$ 370.48

Trust & Agency Fund \$ 1,070.78

Medical Reimbursement Fund \$ 5,140.37

**Savings Accounts**

NYCLASS – General Fund	\$355,308.15
NYCLASS – Highway Fund	\$560,408.69
LOSAP	\$ 18,448.48

Motion was introduced by Councilman Fletcher, seconded by Councilwoman Stark to pay the bills as warranted and audited.

Motion was carried unanimously.

Supervisor Moore stated that the 2019 second quarter actual to budget figures were emailed to the Town Board Member’s and he asked if any of the Town Board Member’s had any questions or concerns. Supervisor Moore stated that he had two (2) concerns. The first area of concern is on page 8 Fines and Forfeitures in which there was \$90,000.00 adopted on the revenue side but only approximately \$21,242.00 is showing as of June 30, 2019. This would be a \$40,000.00 shortage on the revenue side at year end. Supervisor Moore asked Town Justice Clark about this area and Town Justice Clark stated he is not seeing as many tickets being issued. The other area of concern is Mortgage Tax on page 9. There was \$95,000.00 adopted on the revenue side for 2019 but as of the end of June only \$34,149.43 has been received. There are two (2) payments with the second payment being due in November. It appears that less homes are being sold and/or refinanced and that’s what drives the mortgage tax. Supervisor Moore stated the reason he’s mentioning this is because the budget process will be starting in October and you can’t spend money you don’t have.

Supervisor Moore stated it is going to be a tough budget this year to say the least.

**Reports from Town Officials and Committees:**

**Supervisor’s Report:** Supervisor Moore spoke of the Battle Hill Trailhead Grant for \$250,000.00 was submitted to the New York State Office of Parks, Recreation and Historic Preservation. If approved, the town would be responsible for 25% of the grand total, whether paid in cash or in-kind services. Supervisor Moore is hopeful the grant will be awarded, and the town should hear back within three (3) months.

Supervisor Moore received a letter from NYS DOT regarding the trail from the Village of Fort Ann to Comstock advising construction won’t begin until 2020.

Supervisor Moore announced the following dates for people to mark on their calendars:

- 1<sup>st</sup> budget workshop will be October 1, 2019 @ 6:00 p.m. at the Fort Ann Town Hall. (Tentative budget)
- 2<sup>nd</sup> budget workshop will be October 21, 2019 @ 6:00 p.m. at the Fort Ann Town Hall. (Revisions)
- Public Hearing will be November 7, 2019 @ 6:00 p.m. at the Fort Ann Town Hall. (Final Revisions)
- November 12, 2019 @ 6:00 p.m. Town Board meeting will be the adoption of the 2020 budget.

Supervisor Moore received a letter from Agriculture & Stewardship Association stating that they conducted their 2019 site visit for Battle Hill.

Supervisor Moore received a letter from Bill Bailey, LHA President, and a letter from Tim Stachnick, VP LHA, advocating for the Lake Hadlock Park Manager position. Supervisor Moore recommends addressing this during the 2020 budget process. The Town Board agreed with Supervisor Moore's recommendation. The same issue as in the past on whether this will be a paid or a volunteer position. Supervisor Moore received a resume from Drew Cassidy who would like to be considered for Lake Hadlock Park Manager position. Supervisor Moore reminded everyone that Mr. Cassidy was a collector on a pontoon boat a couple of summers ago.

Supervisor Moore received a thank you letter from Arlene Green to the Town Board for their support of Fantastic Friday's.

**Public Comment opened at 6:09 p.m.**

**Public Comment closed without comment at 6:10 p.m.**

**Councilwoman Stark:** Councilwoman Stark stated there is a broken piece on the kayak launch. The kayak launch is still usable. The kayak launch will not be repaired until the Fall.

Councilwoman Stark stated that Pilot Knob Beach has been very busy. There were 35 – 40 children in the 6 week swimming program.

Councilwoman Stark said Camp Chingachgook has been very good about parking.

Councilwoman Stark said that people were very happy with the Town of Fort Ann Highway Department with regards to the roadwork going down to Log Bay.

Councilwoman Stark has received positive feedback about the Harvester being seen out on the lake.

Councilwoman Stark stated she and Councilman Hall attended the 80<sup>th</sup> anniversary celebration of Camp Little Notch on August 11, 2019. She said it was very interesting and a lot of fun.

Councilwoman Stark stated the Washington County Office for the Aging is having an event of mini golf at Cabins Café August 13, 2019 at 11:00 a.m. The van leaves from the Fort Ann Town Library, 36 George Street. Lunch will be served. All events are a suggested contribution of \$3.00 for 60 and over and \$5.00 for under 60.

On August 30, 2019 there will be KIDS BLUEGILL FISHING DERBY at the Hadlock Inn from 2:00 p.m. – 5:00 p.m. Registration will begin at noon with an entry fee of \$5.00.

**Councilman Hall:** Councilman Hall stated he and Councilwoman Stark attended Camp Little Notch's 80<sup>th</sup> anniversary celebration. Camp Little Notch would like the community to be more aware of their presence.

**Councilman Fletcher:** Councilman Fletcher stated he would like permission to work with Keith at Senator Little's Office regarding the traffic issues the Town of Fort Ann is challenged with. Supervisor Moore stated yes Councilman Fletcher has permission.

Councilman Fletcher mentioned that Eric Taylor, Thomas Road, was very happy with the work that the Highway Department did on Thomas Road. Councilman Fletcher also explained to Mr. Taylor about the process of the speed limit reduction he presented to the town.

**Town Clerk's Report** was given for July 2019. The Town Clerk mentioned that the sales for hunting licenses started August 1, 2019.

**Highway Superintendent Report:** Mr. Winchell said it has been a very busy summer but a very good summer. They are on their second pass of mowing. He checked on the Hogtown project and the bridge is all out.

**Enforcement Officer Report** paper copy of report was given to Town Board Member's for month of July 2019.

**Dog Control Officer:** none

**Historian:** Christine Milligan reported that she and George Sherwood discovered what appears to be a family burial plot on private property in the town. There were three (3) headstones with bases firmly implanted in the ground identified so far (mother, father, daughter). Christine Milligan state one appears to be that of Alvin Smith, a Civil War veteran. Christine Milligan asked for permission to continue investigating the details of the site. The Town Board agreed she should continue to look into the history of the headstones.

**RESOLUTION #91-19**

**TO MODIFY THE 2019 BUDGET BY APPROPRIATING MONIES RECEIVED FROM SALE OF SURPLUS EQUIPMENT TO BE USED TO PURCHASE ADDITIONAL NEEDED HIGHWAY EQUIPMENT IN THE 2019 FISCAL YEAR**

On motion of Councilman Fletcher, seconded by Councilwoman Stark to accept resolution entitled "Resolution to Modify the 2019 Budget by Appropriating Monies Received from Sale of Surplus Equipment to be used to purchase additional needed Highway Equipment in the 2019 Fiscal Year."

ADOPTED        AYES 4 Fletcher, Hall, Stark, Moore  
                     ABSENT 1 Witherell

**RESOLVED**, the 2019 budget shall be amended by appropriating funds to the accounts as indicated.

**RESOLUTION #92-19**

**APPROVING CDPHP HMO SILVER - 324**

On motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution Approving CDPHP HMO Silver – 324."

ADOPTED        AYES 4 Fletcher, Hall, Stark, Moore  
                     ABSENT 1 Witherell

**RESOLVED**, that upon due deliberation of the available policies taking into account the employee's needs, the available coverages and the costs associated therewith, the Town Board of the Town of Fort Ann approves CDPHP HMO Silver – 324 and having CDPHP HMO Silver – 324 as the health insurance administrator effective December 1, 2019.

**RESOLUTION #93-19**

**APPROVING AND ENDORSING THE APPLICATION OF THE AMERICAN BATTLEFIELD TRUST FOR A GRANT UNDER TITLE 9**

On motion of Councilman Hall, seconded by Councilwoman Stark to accept resolution entitled "Resolution Approving and endorsing the application of the American Battlefield Trust for a Grant Under Title 9."

ADOPTED        AYES 4 Fletcher, Hall, Stark, Moore  
                    ABSENT 1 Witherell

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby does approve and endorse the application of the American Battlefield Trust for a grant under Title 9 of the Environmental Protection Act of 1993 for a park project known as the Caprood Tract and located within this community.

**RESOLUTION #94-19**

**ACCEPTING PART-TIME COURT ATTENDANT RESIGNATION**

On motion of Councilwoman Stark, seconded by Councilman Fletcher to accept resolution entitled "Resolution accepting Part-time court attendant resignation."

ADOPTED        AYES 4 Fletcher, Hall, Stark, Moore  
                    ABSENT 1 Witherell

**RESOLVED**, that the Fort Ann Town Board hereby accepts the resignation from David Nabozny as Part-time Court Attendant effective August 7, 2019.

**RESOLUTION #95-19**

**TO APPOINT ASSESSOR (PART-TIME)**

On motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution to Appoint Assessor (Part-time)."

ADOPTED        AYES 4 Fletcher, Hall, Stark, Moore  
                    ABSENT 1 Witherell

**RESOLVED**, that the Town of Fort Ann Board hereby appoints Lenore Barber to serve as the Town of Fort Ann Assessor (Part-time) from October 1, 2019 through September 30, 2025.

**6:35 p.m. Open Public Discussion**

**6:36 p.m. Closed Public Discussion** with nothing being brought forth.

Supervisor Moore introduced Melissa Guay, The Post Star reported present at tonight's meeting.

Councilman Hall moved to adjourn, seconded by Councilwoman Stark at 6:36 p.m.

Motion was carried unanimously.

Total Abstracts:        General:                    \$63,122.73

Highway: \$57,523.53  
Hadlock Park District: \$15,003.07

Respectfully submitted,

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Barbara J. Winchell, Town Clerk  
Town of Fort Ann, New York

Dated: August 16, 2019