

**MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, JULY 8, 2019 AT 6:00 P.M. AT THE FORT ANN TOWN HALL**

**PRESENT:** Supervisor Richard Moore  
Councilman Dennis Fletcher  
Councilwoman Gretchen Stark  
Councilman Samuel Hall

**ABSENT:** Councilwoman Deborah Witherell  
Paul Winchell, Highway Superintendent  
Mark Miller, P/T Enforcement Officer  
Christine Milligan, Historian  
Haley Kirby, P/T Dog Control Officer

**OTHERS PRESENT:** Barbara Winchell, Town Clerk, Helen Denno, Confidential Secretary to the Supervisor/Bookkeeper, Jeffrey Meyer, Attorney for the Town, George F. Smith, Chad Wilson, Michelle Vara, Dale Grinnell, Arlene Green, Kathleen Stachnick, Bob Bishop

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag and a moment of silence was held for deceased Fort Ann resident Joyce Mattison. Supervisor Moore included Councilwoman Witherell's sister, Wilma Oddy, who recently passed away.

On motion of Councilman Hall, seconded by Councilwoman Stark to approve tonight's agenda.

Motion was carried unanimously.

Motion was introduced by Councilman Fletcher, seconded by Councilman Hall to accept the Regular Town Board Minutes of June 10, 2019.

Motion was carried unanimously.

Supervisor Moore read the June 2019 monthly financial statement.

**Receipts for the month of June**

General Fund \$ 68,019.80

**Disbursements**

General Fund \$ 82,586.28

Highway \$ 34,787.11

**Checking Account Balances**

General Fund \$ 59,221.00

Highway Fund \$ 59,388.51

Youth Commission \$ 1,114.95

Hadlock Dam Project \$ 240.08

Hadlock Park District Fund \$ 18,627.50

Consolidated Health District \$ 370.46

Trust & Agency Fund \$ 1,050.65

Medical Reimbursement Fund \$ 5,414.06

**Savings Accounts**

NYCLASS – General Fund	\$404,548.88
NYCLASS – Highway Fund	\$684,216.09
Hadlock Park District	\$193,884.50
LOSAP	\$ 18,447.70

Motion was introduced by Councilwoman Stark, seconded by Councilman Fletcher to pay the bills as warranted and audited.

Motion was carried unanimously.

**2.0 Public Comment opened at 6:04 p.m.** regarding items on tonight’s agenda.

**Public Comment closed without comment at 6:05 p.m.**

**3.0 Reports from Town Officials and Committees:**

**Supervisor’s Report:** Supervisor Moore stated that on July 19, 2019 detour signs will be going up because Hogtown Road will be closed starting July 22, 2019 for at least 8-10 weeks while the Mount Hope project is underway.

On July 12, 2019 Supervisor Moore will be going to Pilot Knob Road with an individual from Washington County regarding parking and safety concerns. Supervisor Moore stated this is a difficult topic because some people believe that there should be no parking on both sides of Pilot Knob Road and some people believe there should be parking only on one (1) side of the road. Councilwoman Stark stated that parking has always been a problem at Pilot Knob. Supervisor Moore stated only 800’ of Pilot Knob Road belongs to the Town of Fort Ann the rest belongs to Washington County.

Supervisor Moore stated he received a thank you letter from the Fort Ann Historical Society to the Fort Ann Highway Dept. on the pocket park timeline installation.

Supervisor Moore stated that NYS OFA announced two (2) Senior Citizens of the Year (Anthony Cantanucci and Arlene Green).

Supervisor Moore received a Public Comment Period Announcement for APA General permit/Order 2019G-1 for Replacement of Certain Utility Poles. Public comments will be accepted until 7/26/19.

On July 6, 2019 Supervisor Moore and Councilman Hall attended the annual Hadlock Association Meeting. The Harvester will be going in the water July 10, 2019.

Supervisor Moore stated that six (6) or seven (7) months ago most of the town money was moved from GFNB to NYCLASS for better interest. He stated this year \$13,154.97 has been earned in interest. He is anticipating approximately \$20,000.00 by the end of 2019.

Supervisor Moore announced that Councilwoman Witherell will be out of work for an unknown period of time so it will be necessary to appoint a temporary Deputy Town Supervisor. Supervisor Moore

stated Councilman Hall will be appointed by resolution effective 7/8/19. Supervisor Moore will be on vacation starting August 4, 2019 and he knows that Councilwoman Witherell is unavailable that date. Councilwoman Witherell will resume the role of Deputy Town Supervisor upon notifying Supervisor Moore.

**Councilwoman Stark:** Councilwoman Stark stated summer recreation started July 1<sup>st</sup>.

Councilwoman Stark stated there was a groundbreaking ceremony for bike trail with officials from Washington County, New York State Canal Corp. and the Empire State Trail on June 20, 2019 at 11:00 a.m.

Councilwoman Stark stated the bike trail is coming along. It is unknown how much of it will be paved. She stated they are waiting on grants to continue with the trail from Comstock to Whitehall. She stated people are going to be looking for places to eat, rest, sleep, shop, bike repairs, etc.

**Councilman Hall:** Councilman Hall stated he and Councilwoman Stark will be attending an Ethics Seminar July 9 from 6:30 p.m. to 8:00 p.m. at the Milton Community Center that is being presented by the Association of Towns.

Councilman Hall spoke of Resolutions #87 Authorizing the Supervisor to sign documents to apply for grant through NYSDOS Local Waterfront Revitalization Program for Battle Hill Trailhead Project and #88 authorizing Supervisor to sign contract with the LA Group to prepare NYSDOS grant Application for Battle Hill Trailhead Project.

**Councilman Fletcher:** Councilman Fletcher stated he is working with Keith of Senator Little's office regarding the traffic challenges within the Town of Fort Ann.

**Town Clerk's Report** was given for June 2019.

**Highway Superintendent Report:** None

**Enforcement Officer Report** paper copy of report was given to Town Board Member's for month of June 2019.

**Dog Control Officer:** None

**Historian:** None

#### **4.0 Resolutions**

##### **RESOLUTION #86-19**

##### **ACCEPTING PETITION FROM RESIDENTS OF THOMAS ROAD REQUESTING A SPEED LIMIT REDUCTION**

On motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution Accepting Petition from Residents of Thomas Road Requesting a Speed Limit Reduction."

ADOPTED      AYES 4 Fletcher, Hall, Stark, Moore  
                    ABSENT 1 Witherell

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby accepts and approved the petition requesting a speed reduction for Thomas Road in the Town of Fort Ann, New York.

**RESOLUTION #87-19**

**AUTHORIZING SUPERVISOR TO SIGN DOCUMENTS TO APPLY FOR GRANT THROUGH NYSDOS LOCAL WATERFRONT REVITALIZATION PROGRAM FOR BATTLE HILL TRAILHEAD PROJECT**

On motion of Councilman Fletcher, seconded by Councilwoman Stark to accept resolution entitled “Resolution Authorizing Supervisor to Sign Documents to Apply for Grant through NYSDOS Local Waterfront Revitalization Program for Battle Hill Trailhead Project.”

ADOPTED        AYES 4 Fletcher, Hall, Stark, Moore  
                     ABSENT 1 Witherell

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby does approve and endorse the application for a grant for \$187,500.00 under the NYSDOS Local Waterfront Revitalization Program for a project known as Battle Hill Trailhead Project and, if awarded, the Town of Fort Ann will contribute the required 25% grant match o \$62,500.00 through cash and in-kind services resulting in an estimated total project cost of \$250,000.00.

**RESOLUTION #88-19**

**AUTHORIZING THE SUPERVISOR TO SIGN CONTRACT WITH LA GROUP TO PREPARE NYSDOS GRANT APPLICATION FOR BATTLE HILL TRAILHEAD PROJECT**

On motion of Councilman Hall, seconded by Councilwoman Stark to accept resolution entitled “Resolution Authorizing the Supervisor to sign contract with LA Group to prepare NYSDOS Grant Application for Battle Hill Trailhead Project.”

ADOPTED        AYES 4 Fletcher, Hall, Stark, Moore  
                     ABSENT 1 Witherell

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby does approve and endorse the preparation and submission of a grant application by the LA Group to be compensated on an hourly basis for a fee not to exceed \$2,500.00 and the Supervisor is authorized to execute said agreement. (copy of which shall be filed in the Town clerk’s Office)

**RESOLUTION #89-19**

**CONCURRING WITH THE LEAD AGENCY DESIGNATION OF THE NYS CANAL CORPORATION FOR THE EMBANKMENT MAINTENANCE PROGRAM**

On motion of Councilman Fletcher, seconded by Councilman Hall to accept resolution entitled “Resolution Concurring with the Lead Agency Designation of the NYS Canal Corporation for the Embankment Maintenance Program.”

ADOPTED        AYES 4 Fletcher, Hall, Stark, Moore  
                     ABSENT 1 Witherell

**RESOLVED**, the Supervisor is hereby authorized to notify the NYSCC of the Town’s concurrence relative to the Lead Agency designation, a copy of which shall be filed in the Town Clerk’s Office.

**RESOLUTION #90-19**

**APPOINTING TEMPORARY DEPUTY TOWN SUPERVISOR**

On motion of Councilman Fletcher, and seconded by Councilwoman Stark to accept resolution entitled "Resolution Appointing Temporary Deputy Town Supervisor."

ADOPTED        AYES 3 Fletcher, Stark, Moore  
                  ABSENT 1 Witherell  
                  ABSTAIN 1 Hall

**RESOLVED**, that the Fort Ann Town Board does hereby ratify the appointment of Samuel J. Hall as Deputy Town Supervisor, by Supervisor Moore, on a temporary basis in the absence of Councilwoman Witherell, the current Deputy Town Supervisor effective July 8, 2019.

**5.0 p.m. Open Public Discussion at 6:30 p.m.** with Arlene Green announcing the dedication of the timeline will be August 12, 2019 at 4:30 p.m. She also mentioned that traffic on Rte 149 is terrible. Mr. Grinnell stated traffic is a problem and we do need more stores. Councilman Hall stated traffic is a problem not only north and south.

**6:31 p.m. Closed Public Discussion**

**6.0** Motion was made by Councilwoman Stark, and seconded by Councilman Hall to enter into executive session at 6:32 p.m. for proposed, pending or current litigation.

Motion was carried unanimously.

6:37 p.m. motion was made by Councilman Hall, and seconded by Councilman Fletcher to return to public session.

Motion was carried unanimously.

Councilwoman Stark moved to adjourn and, seconded by Councilman Hall at 6:38 p.m.; all members voting in favor to adjourn, with no action having been taken in the executive session or in open session on matters before the Town Board.

Motion was carried unanimously.

Total Abstracts:	General:	\$11,929.86
	Highway:	\$80,621.03
	Hadlock Park District:	\$ 2,497.62

Respectfully submitted,

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Barbara J. Winchell, Town Clerk  
Town of Fort Ann, New York

Dated: July 18, 2019