

**MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, JULY 13, 2020 AT 6:00 P.M. AT THE FORT ANN TOWN HALL**

**PRESENT:** Supervisor Samuel J. Hall  
 Councilman Dennis Fletcher  
 Councilwoman Gretchen Stark  
 Councilwoman Deborah Witherell  
 Councilman Michael Sexton

**ABSENT:** Paul Winchell, Highway Superintendent  
 Mark Miller, P/T Enforcement Officer  
 Christine Milligan, Town Historian

**OTHERS PRESENT:** Barbara Winchell, Town Clerk, Jeffrey Meyer, Attorney for the Town, George F. Smith

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

Moment of silence was not necessary this evening.

Motion was introduced by Councilman Fletcher, seconded by Councilman Sexton to approve tonight's agenda.

Motion was carried unanimously.

Motion was introduced by Councilman Sexton, seconded by Councilwoman Witherell to accept the Regular Town Board Minutes of June 8, 2020.

Motion was carried unanimously.

Supervisor Hall read the April and May 2020 monthly financial statements.

| <b>Receipts for the month of April</b> |              | <b>Receipts for the month of May</b> |
|--|--------------|--------------------------------------|
| General Fund                           | \$ 67,445.98 | \$ 67,936.48                         |
| Highway                                | \$146,299.17 | \$221,032.90                         |
| <br>                                   |              |                                      |
| <b>Disbursements</b>                   |              |                                      |
| General Fund                           | \$ 74,916.30 | \$ 73,266.54                         |
| Highway                                | \$ 33,360.42 | \$ 32,350.61                         |
| <br>                                   |              |                                      |
| <b>Checking Account Balances</b>       |              |                                      |
| General Fund                           | \$ 82,491.30 | \$ 77,161.24                         |
| Highway Fund                           | \$108,377.43 | \$112,996.84                         |
| Youth Commission                       | \$ 1,164.31  | \$ 1,164.31                          |
| Hadlock Dam Project                    | \$ 240.09    | \$ 240.09                            |
| Hadlock Park District Fund             | \$ 12,729.53 | \$ 12,729.53                         |
| Consolidated Health District           | \$ 370.48    | \$ 370.48                            |
| Trust & Agency Fund                    | \$ 1,264.86  | \$ 1,201.86                          |

Medical Reimbursement Fund \$ 5,288.90 \$ 4,518.24

**Savings Accounts**

|                       |              |              |
|-----------------------|--------------|--------------|
| General Fund          | \$312,884.24 | \$313,013.09 |
| Highway Fund          | \$861,297.77 | \$981,700.32 |
| Hadlock Park District | \$190,488.17 | \$190,566.62 |
| LOSAP                 | \$ 14,402.87 | \$ 14,403.48 |

Motion was introduced by Councilwoman Witherell, seconded by Councilman Sexton to accept the April and May 2020 financials.

Motion was carried unanimously.

Motion was introduced by Councilwoman Witherell, seconded by Councilman Fletcher to pay the bills as warranted and audited.

Motion was carried unanimously.

**6:10 p.m. Public Comment opened.**

**6:11 p.m. Public Comment closed without comment.**

**Supervisor's Report:**

Supervisor Hall reminded those in attendance at tonight's meeting the importance of completing the U.S. Census and to please remind family, friends and neighbors that if they haven't completed to please do so. This is really important for many reasons but especially the voting at the Board of Supervisors is by population.

Supervisor Hall mentioned that the annual Hadlock dam inspection took place and there are no issues. A written formal report will be coming.

Supervisor Hall would like the town board members to be prepared at the August town board meeting to discuss short term rentals and to keep in mind this would be applicable to the Town of Fort Ann not just Lake Hadlock Park District. Supervisor Hall would appreciate any questions/concerns/thoughts from the town board members about short term rentals in writing to him so that he can forward to the Attorney for the Town. Supervisor Hall mentioned it was suggested about incorporating quiet hours before 8:00 a.m. and after 10:00 p.m. as well as no unattended fire from a safety standpoint. Recently there was a report of a fire burning at 11:00 p.m. while people were present but then the fire was still going at 4:30 a.m. when there were not people present. Supervisor Hall also stated that the Town of Fort Ann has a Right to Farm Law which would be exempt from quiet time. Supervisor Hall also wanted to mention that the town doesn't have permits on file for these short term rentals. The Assessor is going back four (4) years to see if permits were issued by getting information off from their advertisements. Septic systems need to meet regulations.

Councilwoman Stark stated that it was in today's paper that today through July 27<sup>th</sup> Rte 196 (between Tow Path Road and Lock 8 putting a culvert under the bridge) is closed due to the work being performed on the bike trail.

Councilwoman Stark stated the Pilot Knob/Fort Ann Beach is very busy. She is still trying to get more lifeguards. Need two (2) in the afternoons one (1) for lifeguarding and one (1) for logging in the name and phone numbers for tracking purposes. There aren't a lot of participants in swimming lessons but they are doing well with using noodles. The Pilot Knob Association had a meeting and it was suggested to have stickers available at the Fort Ann Town Hall for Town of Fort Ann residents to obtain for their vehicles to allow them to park and use the Pilot Knob Beach.

Councilwoman Stark asked about the status of the Harvester operating.

Supervisor Hall stated they still don't have anyone to operate the Harvester. He did attend the annual Hadlock Park Association meeting by zoom. He wants the vacancy to be advertised in The Post Star and on the town's website. The Town Board hears from people that don't belong to the Lake Hadlock Park Association so it is the majority that the Town Board takes into consideration not the minority.

Councilman Fletcher stated the entrance from GMCF has more than doubled their lights. He continues to be in contact with Senator Little's Office.

Councilman Fletcher wanted to thank the Fort Ann Highway Department for the paving on Morgan's Way.

Councilman Fletcher met with Deb Camarota regarding East Westfield Cemetery and her diagram is different than what he was told and agreed upon. He reminded her this is the property of the Town of Fort Ann. He suggests to both sides lets get it done once and for all. Supervisor Hall stated he is going to try to get a night where they can all meet at cemetery with a representative from the American Legion as well as the Fort Ann Historical Society.

Councilwoman Witherell said she heard that the Fort Ann EMS is having trouble with their new ambulance and concerned about this coming up at the 2021 budget process.

Councilwoman Stark stated she was very grateful to get a head board from the Fort Ann EMS.

**Town Clerk's Report** was given for June 2020. The Town Clerk mentioned that she has not been able to sell fishing licenses since June 26, 2020. NYS is converting the hunting/fishing license system and so far it has not been a smooth transition. The Town Justice was able to have a drop box installed on the front porch of the Town Hall.

**Highway Superintendent Report:** None

**Enforcement Officer Report:** The Enforcement Officer was not present but there was a paper copy distributed for June 2020. Supervisor Hall will speak to Mr. Miller about more detail on the monthly report like breaking out what is new construction under building permits.

**Historian:** None

**RESOLUTION #66-2020  
ACCEPTING PART-TIME COURT ATTENDANT RESIGNATION**

On motion of Councilman Fletcher, seconded by Councilwoman Stark to accept resolution entitled "Resolution Accepting part-time Court Attendant Resignation."

ADOPTED      AYES 5              Fletcher, Sexton, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby accepts the resignation from Greg Farrell as Part-time Court Attendant.

**RESOLUTION #67-2020**

**APPOINTING PART-TIME COURT ATTENDANT**

On motion of Councilman Sexton, seconded by Councilwoman Witherell to accept resolution entitled "Resolution Appointing Part-time Court Attendant."

ADOPTED      AYES 5              Fletcher, Sexton, Stark, Witherell, Hall

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby affirms the appointment of Michele Stark as Part-time Court Attendant as of July 1, 2020 at an hourly rate of \$13.00 for 12-15 hours per month.

6:55 p.m. **Open Public Discussion**

6:56 p.m. **Closed Public Discussion**

6:56 p.m. Supervisor stated executive session was necessary for the medical, financial, credit or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.

Motion was introduced by Councilman Fletcher, seconded by Councilman Sexton to enter into executive session.

Motion was carried unanimously.

7:16 p.m. Motion was introduced by Councilman Sexton, seconded by Councilwoman Witherell to return to public session.

Motion was carried unanimously.

7:17 p.m. motion was introduced by Councilman Fletcher, seconded by Councilwoman Stark to adjourn.

Motion was carried unanimously.

|                  |                        |             |
|------------------|------------------------|-------------|
| Total Abstracts: | General:               | \$22,116.22 |
|                  | Highway:               | \$28,697.64 |
|                  | Hadlock Park District: | \$ 3,540.00 |
|                  | Youth Commission:      | \$ 111.96   |

Respectfully submitted,

Dated: July 24, 2020

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Barbara J. Winchell, Town Clerk  
Town of Fort Ann, New York