

MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, JUNE 13, 2022 AT 6:00 P.M. AT THE FORT ANN TOWN HALL

PRESENT: Supervisor Samuel J. Hall
Councilman George F. Smith
Councilwoman Gretchen Stark
Councilwoman Deborah Witherell
Councilman Michael Sexton

ABSENT: Shannon Celeste, Dog Control Officer
Christine Milligan, Town Historian

OTHERS PRESENT: Barbara Winchell, Town Clerk, Miranda Herringshaw, Deputy Town Clerk, Paul Winchell, Highway Superintendent, Matt Jones, Washington County Buildings & Grounds Superintendent, Mark Miller, Enforcement Officer, Jeffrey Meyer, Attorney for the Town, Chad Wilson, Michelle Vara, Katelyn Moskos, John Moskos, Penny Gould, Bill Bailey

Meeting was called to order at 6:02 p.m. with the Pledge of Allegiance to the Flag.

Moment of silence was held for the following Fort Ann resident Irene Millington.

Motion was introduced by Councilman Sexton, seconded by Councilman Smith to approve tonight's agenda.

Motion was carried unanimously.

Motion was introduced by Councilwoman Witherell, seconded by Councilwoman Stark to accept the Regular Town Board Minutes of May 9, 2022.

Motion was carried unanimously.

Supervisor Hall read the April 2022 monthly financial statement.

Receipts for the month of March

Checking Account Balances

General Fund	\$ 19,999.65
Highway Fund	\$ 157,512.80
Youth Commission	\$ 5,195.04
Hadlock Dam Project	\$ 240.09
Hadlock Park District Fund	\$ 9,974.80
Consolidated Health District	\$ 370.48
Trust & Agency Fund	\$ 2,190.98
Medical Reimbursement Fund	\$ 3,214.26

Savings Accounts

NYCLASS-General Fund	\$1,113,797.58
NYCLASS-Highway Fund	\$ 852,880.60

NYCLASS-Hadlock Park District \$ 210,840.94

Motion was introduced by Councilman Smith, seconded by Councilman Sexton to pay the bills as warranted and audited.

Motion was carried unanimously.

6:05 p.m. Public Comment opened.

6:06 p.m. Public Comment closed without comment.

Supervisor's Report:

Supervisor Hall stated that Hadlock Dam is fully repaired, repairs took longer than anticipated due to rain and unforeseen cracks in the dam, but all issues have been resolved.

Supervisor Hall stated previous issue with the wave boat on Hadlock, has been addressed owner of the wave boat has not responded any further, the reason as to why the boat cannot be on Hadlock is due to the dam and how it was engineered, it was not designed to take the waves from a wave boat only designed to take wind waves.

Councilwoman Witherell asked what could be done for spraying for moths, in this area they have gotten to be over abundance. Also questioned Mark Miller in the matter of a lot of new construction on Clay Hill Road, in Fort Ann, with no signs posted. Also asked when kayak launch will be put in.- Councilwoman Stark stated it was being repaired and she would check the status of it, and follow up.

Councilman Sexton asked Mark Miller about proper protocol to park a camper that doesn't belong to property owner on property to let people stay in the camper. Mark said they would need to contact the planning board and get a variance permit.

Councilman Smith stated that he attended a zoom meeting with Lake Hadlock Association and they are preparing for annual July meeting. The harvester is on the pond.

Councilwoman Stark stated that there will be a ceremony at the Office of the aging for Seniors of the year June 17th 2022 at 10'o clock in the morning and that Fort Ann resident Dale Grinnel is being presented with an award.

A senior picnic on July 22nd 2022 held at the Washington County fairgrounds for all seniors 60 and above from 10-2. Info for protective services for adults will be going on Town Hall bulletin board. If anyone would like to receive Community connections paper, make sure you provide address to Councilwoman Stark. The bike trail is being used, and pamphlets will be available in Town Hall. Still in need of life guards for the Fort Ann Beach, as of now it is only councilwoman Stark, she stated she is willing to train lifeguards and if she doesn't get any the beach will have to be closed at times when she can't be there.

Town Clerk's Report was given for May 2022, the new deputy Town Clerk, Miranda Herringshaw is being trained and will be taken over as Town Clerk July 1,2022. Supervisor Hall thanked Barbara Winchell for all of her time and dedication to the Town of Fort Ann over the last 9 years.

Highway Superintendent Report: Paul Winchell stated that cemeteries are being taken care of, Highway Department is on second trip since Memorial Day. Also stated the Highway Department is prepping roads and replacing culverts for new blacktop that should start tentatively in August.

Enforcement Officer Report: Stated that he will give more information on reports, report was given to Town Board Members for May 2022. Supervisor Hall instructed Mark Miller to give anything related to the Champlain Canal to the Highway Superintendent.

Historian: not present

Dog Control Officer: not present but Councilman Sexton read her report for the month of May 2022.

5.0 Old Business: Supervisor Hall stated these items are still being worked on and hoping to have more information by the first or second week in July.

5.1 A Local Law Regulating Short-Term Rentals in the Town of Fort Ann

5.2 A Local Law Amending the Town of Fort Ann Site Plan Review

6.0 New Business

Matt Jones from Washington County stated that he had a follow up with the engineer on the new Highway Barn, he received 5 proposals and that he interviewed all five companies, he stated all 5 were qualified to do the job. Matt brought along all 5 bids with him for anyone to look at, if they would like. Washington County is looking for a commitment from the town in order to proceed forward.

- 1) Accept a proposal.
- 2) Basic agreement between the town and the county, stating both parties are on board for the partnership.
- 3) A resolution will need to be introduced in order to apply for the grant writing process.

RESOLUTION #65-2022

AUTHORIZING THE ANNUAL AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE FORT ANN CENTRAL SCHOOL DISTRICT AND THE TOWN OF FORT ANN

On motion of Councilman Sexton, seconded by Councilwoman Stark to accept resolution entitled "Resolution Authorizing the Annual Agreement between the Board of Education of the Fort Ann Central School District and the Town of Fort Ann."

ADOPTED AYES 5 Smith, Sexton, Stark, Witherell, Hall

RESOLVED, that the Town Board of the Town of Fort Ann hereby approved entering into an intermunicipal agreement with the Fort Ann Central School District for transportation services and directs the Town Supervisor to sign the annual agreement between the Town of Fort Ann and the Fort Ann Central School.

RESOLUTION #66-2022

AUTHORIZING HIRING OF SEASONAL EMPLOYEES TO WORK FOR LAKE HADLOCK PARK DISTRICT

On motion of Councilman Smith, seconded by Councilman Sexton to accept resolution entitled "Resolution Authorizing Hiring of Seasonal Employees to work for Lake Hadlock Park District."

ADOPTED AYES 5 Smith, Sexton, Stark, Witherell, Hall

RESOLVED, that the Town Board of the Town of Fort Ann authorizes and directs the Town Supervisor and/or Clerk to the Supervisor to complete any forms and take any action necessary to effectuate the terms of this resolution.

RESOLUTION #67-2022

ACCEPTING LETTER OF RESIGNATION FROM PART TIME DEPUTY TOWN CLERK, MICHELE STARK

On motion of Councilwoman Witherell, seconded by Councilman Smith to accept resolution entitled "Resolution Accepting Letter of Resignation from Part-time Deputy Town Clerk, Michele Stark."

ADOPTED AYES 5 Smith, Sexton, Stark, Witherell, Hall

RESOLVED, that the Town Board of the Town of Fort Ann hereby accepts the letter of resignation from Michele Stark, effective May 23, 2022 close of business day.

RESOLUTION #68-2022

RATIFYING THE APPOINT OF THE DEPUTY TOWN CLERK OF THE TOWN OF FORT ANN AND SETTING HER PAY

On motion of Councilman Sexton, seconded by Councilman Smith and Councilwoman Stark to accept resolution entitled "Resolution ratifying the appointment of the deputy town clerk of the Town of Fort Ann and setting her pay"

ADOPTED AYES 5 Smith, Sexton, Stark, Witherell, Hall

RESOLVED, the Deputy Town Clerk shall be a fulltime position and receive an annual salary in the sum of \$36,236.00 per year, prorated on a per day basis for the course of her employment.

RESOLUTION #69-2022

RESOLUTION APPOINTING THE REGISTRAR OF VITAL STATISTICS OF THE TOWN OF FORT ANN

On motion of Councilwoman Witherell, seconded by Councilman Sexton accept resolution entitled "Resolution appointing the registrar of vital statistics of the Town of Fort Ann"

ADOPTED AYES 5 Smith, Sexton, Stark, Witherell, Hall

RESOLVED, that the Town Board of the Town of Fort Ann hereby appoints Jennifer Jackson, as Registrar of Vital Statistics of the Town of Fort Ann, effective July 1, 2022.

RESOLUTION #70-2022

RESOLUTION APPOINTING THE TOWN CLERK OF THE TOWN OF FORT ANN

On motion of Councilman Smith, seconded by Councilman Sexton accept resolution entitled "Resolution appointing the Town Clerk of the Town of Fort Ann"

ADOPTED AYES 5 Smith, Sexton, Stark, Witherell, Hall

RESOLVED, that the Town Board of the Town of Fort Ann hereby appoints Miranda Lynn Herringshaw, as Town Clerk of the Town of Fort Ann, effective July 1, 2022 to serve until December 31, 2022; and be it further **RESOLVED**, the Supervisor is hereby directed to notify the Washington County Board of Elections and take the requisite actions to ensure the Town Clerk position is placed on the ballot for the 2022 general election.

RESOLUTION #71-2022

RESOLUTION AUTHORIZING ENTERING INTO AN INTERMUNICIPAL AGREEMENT WITH WASHINGTON COUNTY FOR THE SHARED HIGHWAY FACILITY

On motion of Councilman Smith, seconded by Councilman Sexton and Councilwoman Witherell accept resolution entitled "Resolution authorizing entering tin an intermunicipal agreement with Washington County for the shared highway facility"

ADOPTED AYES 5 Smith, Sexton, Stark, Witherell, Hall

RESOLVED, upon final approval of the attorney for the Town, the Supervisor is hereby authorized and empowered to execute the intermunicipal agreement with Washington County and take any additional actions necessary in furtherance.

RESOLUTION #72-2022

RESOLUTION TO ACCEPT THE PROPOSAL FOR ENGINEERING AND DESIGN SERVICES RELATIVE TO THE CONSTRUCTION AND THE USE OF A SHARED HIGHWAY FACILITY

On motion of Councilman Sexton, seconded by Councilwoman Witherell accept resolution entitled "Resolution to accept the proposal for engineering and design services relative to the construction and the use of a shared highway facility"

ADOPTED AYES 5 Smith, Sexton, Stark, Witherell, Hall

RESOLVED, the Supervisor is hereby authorized, in concert with the County, to execute any agreement and take all necessary actions to retain LaBella Associates in accordance with this resolution subject to final attorney approval.

RESOLUTION #73-2022

RESOLUTION AUTHORIZING APPLICATION FOR LOCAL GOVERNMENT EFFICIENCY PROJECT GRANT RELATIVE TO THE CONSTRUCTION AND THE USE OF A SHARED HIGHWAY FACILITY WITH WASHINGTON COUNTY

On motion of Councilman Sexton, seconded by Councilwoman Stark accept resolution entitled "Resolution authorizing application for local government efficiency project grant relative to the construction and the use of a shared highway facility with Washington County"

ADOPTED AYES 5 Smith, Sexton, Stark, Witherell, Hall

RESOLVED, that the Fort Ann Town Board hereby approves the application for the 2022-2023 Local Government Efficiency Implementation Grant from the New York State Department of State; and be it further

RESOLVED, the Supervisor is hereby authorized and empowered to execute any and all application(s), related materials, and take any such actions necessary for the timely submission of a complete grant application.

Supervisor Hall stated that Matt Jones work for both the county and town was very beneficial and helped save the town money by doing so.

6:44 p.m. **Open Public Discussion** Paul Winchell, Town of Fort Ann Highway Superintendent, thanked Matt Jones from the Washington County Buildings and Grounds on all the work he put into the shared highway facility.

6:45 p.m. **Closed Public Discussion**

6:45 p.m. Motion was introduced by Councilman Sexton, seconded by Councilwoman Witherell to adjourn.

Motion was carried unanimously.

Total Abstracts for May:	General:	\$ 19,331.86
	Highway:	\$22,717.44
	Hadlock Park District:	\$13,675.68

Respectfully submitted,

Miranda L. Herringshaw, Deputy Town Clerk
Town of Fort Ann, New York

Dated: June 24, 2022