

**MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, JUNE 11, 2018 AT 6:00 P.M. AT THE FORT ANN TOWN HALL**

**PRESENT:** Supervisor Richard Moore  
 Councilman Dennis Fletcher  
 Councilwoman Gretchen Stark  
 Councilwoman Deborah Witherell  
 Councilman Samuel Hall

**OTHERS PRESENT:** Paul Winchell, Highway Superintendent, Helen Denno, Confidential Secretary to the Supervisor/Bookkeeper, Barbara Winchell, Town Clerk, Jeff Meyer, Attorney for the Town, Gwendolyn Craig, The Post Star, Mark Miller, Enforcement Officer, Joseph Loszynski, Dale Grinnell, Chad Wilson, Michele Vara, Howard Black, Gene Connell, Bill Bailey, Penny Gould, Barbara Eagle, George Smith

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag and a moment of silence was held for deceased Fort Ann residents Shirley Campney, Barbara Hart, Melton ‘Bud’ Herringshaw, Sr., and Judy Breen.

Motion was introduced by Councilman Hall, seconded by Councilwoman Witherell to accept tonight’s agenda.

Motion was carried.

Motion was introduced by Councilwoman Witherell, seconded by Councilwoman Stark to accept the Regular Town Board Minutes of May 14, 2018.

Motion was carried.

Supervisor Moore read the May 2018 monthly financial statement.

<b>Receipts for the month of May</b>	
General Fund	\$141,312.39
<b>Disbursements</b>	
General Fund	\$ 80,485.74
Highway	\$ 72,167.12
<b>Checkbook Balances</b>	
General Fund	\$123,033.81
Highway Fund	\$ 45,428.92
Youth Commission	\$ 1,295.57
Hadlock Dam Project	\$ 239.95
Hadlock Park District Fund	\$ 8,175.30
Consolidated Health District	\$ 1,107.73
Trust & Agency Fund	\$ 518.32
Medical Reimbursement Fund	\$ 100.82

**Savings Account Balances**

General Fund	\$535,166.09
Hadlock Park District	\$194,128.15
Highway Fund	\$801,664.84
LOSAP	\$ 22,241.91

Motion was introduced by Councilman Hall, seconded by Councilwoman Witherell to pay the bills as warranted and audited.

Motion was carried.

**Public comment opened at 6:05 p.m. with regards to** tonight’s agenda.

**Public Comment closed at 6:06 p.m.** with no comments.

**Supervisor’s Report:** Supervisor Moore spoke with the engineering firm, GPI, on June 8, 2018 regarding the status of the Hogtown Culvert. GPI had people here June 6<sup>th</sup> and advised Supervisor Moore that they are still waiting for final permit from Army Corp of Engineers.

Supervisor Moore reported that the Civil War Trust has determined they are interested in purchasing a little over 40 acres for Battle Hill. This would be in addition to the 165 acres from Mr. Vona. The documents have to be drawn up for Mr. Caprood’s attorney to review and come up with an agreement for the price.

In 2014 the town received a grant in the amount of \$9,500.00 from the Hudson River Valley Greenway. This is a 50/50 grant. The request for payment was never submitted. The Bookkeeper and Supervisor are working on submitting the necessary documents for consideration of payment.

Supervisor Moore received a petition from Mattison Road residents requesting a decrease in the speed limit. The Town Clerk will forward to Washington County Highway Superintendent.

Supervisor Moore received notification that one (1) lane of Route 4 would be shut down starting June 11, 2018 to replace a culvert but it didn’t start today as expected. Hoping to have work completed in a week when it does start.

Supervisor Moore received correspondence from Carter Conboy, attorneys for the Washington County Home for Aged Women. He forwarded this correspondence by way of email to the town board member’s that included a grant application for request for 2018. Copy can be obtained in Town Clerk’s Office.

Barbara Eagle sent in a thank you note to the town board for the money she received from the town to help replace the banners on George Street.

Councilwoman Stark reported on the Fort Ann Varsity Softball team winning the class D NYS Softball Championship on Saturday, June 9, 2018. She thanked the WFA Fire Company, FA Fire Company, FA Rescue Squad, Washington County Sheriff’s and the community for the parade congratulating the team back into town Saturday evening from Hudson Falls through Fort Ann.

Councilwoman Stark reported that 8<sup>th</sup> grader, Alexis Ward, won the 40<sup>th</sup> annual regional spelling bee in Saratoga.

Councilwoman Stark stated that Joe Wright will be honored at the Washington County Board of Supervisor's meeting June 15, 2018 at 10:00 a.m. as one of the Senior citizens of the year.

Councilwoman Stark stated June is designated as elder abuse awareness month. Councilwoman Stark would like to have the information she receives from the Office for the Aging displayed at the Fort Ann fire house since that is where the senior citizens meet. Jody Smith was the speaker on elder abuse along with Sheriff Investigator Mike McWhorter on how to protect yourself from scams.

Councilwoman Stark stated that on June 20, 2018 from 1:00 p.m. – 3:00 p.m. there will be preparedness training at the Greenwich VFW. On July 13, 2018 from 10:00 a.m. – 2:00 p.m. will be the annual Washington County Senior picnic at the Washington County fairgrounds.

Councilwoman Stark stated that the Champlain Canal trail from Whitehall to Fort Ann is coming along. She will meet with Dave Perkins and the Highway Superintendent at the Clay Hill site to see what can be done to have the trail go through the campground.

Councilwoman Stark stated that the kayak launch has been repaired and should be installed in the next week or two.

Councilwoman Stark advised that the Fort Ann/Pilot Knob beach will be open the last weekend in June. They still need at least one (1) more lifeguard.

Councilman Hall was asked by Commander of American Legion Post 703 to announce that on July 7, 2018 at 10:00 a.m. there will be a Battle Hill parade to start from the Fort Ann Central School.

**Town Clerk's Report** was given for May 2018. The Town Clerk will be at a Tri County Town Clerk meeting tomorrow. The Deputy Town Clerk, Michele Stark, will be covering the office if anyone should need assistance.

**Highway Superintendent Report:** The Highway Department is currently working on Hadlock and Joe Green Roads. Getting projects ready to pave section from bridge over to Copeland Pond Road; section of intersection on Twiss Road to match in with it, whole length of Joe Green Road and Don Smith Lane. Received \$44,500.00 from Auctions International for used equipment. The Highway Superintendent received the 2018 Washington County mowing contract. The Highway Superintendent hopes to go to Jericho, Vermont tomorrow to look at used truck for possible purchase. Started mowing on east side of town so West Fort Ann is done - continue to mow roadsides.

**Enforcement Officer Report** was given for the month of May 2018.

**Historian Report:** None

**Lake Hadlock Project Manager,** Joseph Loszynski, emailed a copy of his matters pending from progress report to the Town Board Member's. A paper copy is on file in the Town Clerk's Office for anyone who would like a copy. Mr. Loszynski interviewed back up trainee operator today and has another interview scheduled for tomorrow. He announced that he suspended harvesting start today.

Mr. Loszynski is working with Guidance Counselor, Candace Spooner, Fort Ann Central School for two (2) front collector's. There will be an official visit from Mr. Leigh Walrath, APA, which will be a tour of Hadlock Pond on July 26, 2018.

**Dog Control Report:** paper copy was given to Town Board Member's.

**RESOLUTION #77-18**

**APPROVING THE HIRING OF TWO (2) LABORERS TO MOW CEMETERIES FOR THE SUMMER OF 2018**

On motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution Approving the Hiring of two (2) Laborers to Mow Cemeteries for the Summer of 2018."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby approves the hiring of two (2) Laborers for the Summer of 2018 to mow the cemeteries at an hourly rate each of \$12.80 an hour with a \$0.25 per hour, per year, longevity step.

**RESOLUTION #78-18**

**TO HIRE PILOT KNOB BEACH LIFEGUARDS**

On motion of Councilman Fletcher, seconded by Councilwoman Stark to accept resolution entitled "Resolution to Hire Pilot Knob Beach Lifeguards."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Board of the Town of Fort Ann authorizes and directs the Town Supervisor and/or Town Budget Officer to complete any forms and take any action necessary to effectuate the terms of this resolution.

**RESOLUTION #79-18**

**AUTHORIZING HIRING OF SEASONAL EMPLOYEES TO WORK FOR LAKE HADLOCK PARK DISTRICT**

On motion of Councilman Hall, seconded by Councilwoman Witherell to accept resolution entitled "Resolution authorizing hiring of seasonal employees to work for Lake Hadlock Park District."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Board of the Town of Fort Ann authorizes and directs the Town Supervisor and/or Town Budget Officer to complete any forms and take any action necessary to effectuate the terms of this resolution.

**RESOLUTION #80-18**

**TO HIRE SUMMER RECREATION EMPLOYEES**

On motion of Councilwoman Stark, seconded by Councilman Fletcher to accept resolution entitled "Resolution to Hire Summer Recreation Employees."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Board further authorizes and directs the Town Supervisor and/or Town Budget Officer to complete any forms and take any action necessary to effectuate the terms of this resolution.

**RESOLUTION #81-18  
TO ACCEPT PLANNING BOARD MEMBER RESIGNATION FROM RICHARD WINCHELL**

On motion of Councilwoman Witherell, seconded by Councilwoman Stark to accept resolution entitled "Resolution to accept Planning Board Member resignation from Richard Winchell."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby authorizes the Town Clerk to advertise the vacancy to the Town of Fort Ann Planning Board in The Post Star and seek qualified applicants seeking appointment as a member of the Planning Board.

Councilman Hall thanked Richard Winchell for serving on the Town of Fort Ann Planning Board.

**RESOLUTION #82-18  
RETIREMENT STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

On motion of Councilman Fletcher, seconded by Councilwoman Witherell to accept resolution entitled "Retirement Standard Work Day and Reporting Resolution for Elected and Appointed Officials."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that five (5) town board members were present and voted in favor of this resolution.

**RESOLUTION #83-18  
RESOLUTION APPROVING THE CONTRACT FOR CLEANING SERVICES AT THE FORT ANN TOWN HALL**

On motion of Councilman Hall, seconded by Councilwoman Stark to accept resolution entitled "Resolution Approving the Contract for Cleaning Services at the Fort Ann Town Hall."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby approves the contract with Robin Loomis for cleaning services at the Fort Ann Town Hall at an hourly rate of \$20.00 an hour.

**RESOLUTION #84-18  
RESOLUTION AUTHORIZING THE HIGHWAY SUPERINTENDENT TO CONTRACT WITH WASHINGTON COUNTY FOR THE MOWING OF HIGHWAYS**

On motion of Councilwoman Witherell, seconded by Councilman Fletcher to accept resolution entitled "Resolution Authorizing the Highway Superintendent to Contract with Washington County for the Mowing of Highways."

Adopted AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Fort Ann hereby authorizes Paul Winchell, Highway Superintendent, to sign said agreement and file a copy of the agreement in the Town Clerk’s Office.

**RESOLUTION #85-18**

**RESOLUTION TO GO OUT TO BID FOR A USED SINGLE AXLE PLOW TRUCK 2012 OR NEWER**

On motion of Councilman Hall, seconded by Councilwoman Witherell to accept resolution entitled “Resolution to Go Out to Bid for a Single Axle Plow Truck 2012 or newer.”

Adopted            AYES 5 Fletcher, Stark, Hall, Witherell, Moore

**NOW, THEREFORE, BE IT RESOLVED**, by the Fort Ann Town Board authorizes the Highway Superintendent to go out for bid on a Single Axle Plow Truck 2012 or newer.

**Open Public Discussion at 6:30 p.m.** Bill Bailey stated that the Lake Hadlock Association annual meeting is July 7, 2018 at 9:00 a.m.

Dale Grinnell was looking for an update on Brown’s Cemetery. Supervisor Moore stated there are ongoing discussions with the three (3) attorney’s on where the fence should be. There should be a final map in the near future. Hoping a neighbor will donate land for parking space.

Chad Wilson stated he has three (3) items: ADK MX approved at last planning board ticket booth – waiting on Washington County Code Enforcement; transfer station on Rte 149 when approved by the Fort Ann Planning Board one (1) of the conditions was that the doors are supposed to be shut. Also, the transfer station was supposed to use deodorizer. Supervisor Moore stated he would look into it. Mr. Wilson wanted to voice concerns about no permits by Lindsay Carte on his properties.

**Close Public Discussion at 6:36 p.m.**

6:37 p.m. Supervisor Moore announced that executive session would be necessary to discuss proposed, pending or current litigation. Motion was introduced by Councilman Hall, seconded by Councilwoman Witherell to go into executive session.

Motion was carried.

6:58 p.m. Motion was introduced by Councilman Hall, seconded by Councilwoman Stark to return to regular session.

Motion was carried.

6:59 p.m. Motion was introduced by Councilman Fletcher, seconded by Councilwoman Witherell to adjourn.

Motion was carried.

Total Abstracts:	General:	\$ 31,710.74
	Highway:	\$ 22,034.25
	Hadlock Park District:	\$ 465.92

Respectfully submitted,

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Barbara J. Winchell, Town Clerk  
Town of Fort Ann, New York

Dated: June 20, 2018