

MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, MAY 13, 2019 AT 6:00 P.M. AT THE FORT ANN TOWN HALL

PRESENT: Supervisor Richard Moore
Councilman Dennis Fletcher
Councilwoman Gretchen Stark
Councilwoman Deborah Witherell
Councilman Samuel Hall

OTHERS PRESENT: Barbara Winchell, Town Clerk, Helen Denno, Confidential Secretary to the Supervisor/Bookkeeper, Paul Highway Superintendent, Jeff Meyer, Attorney for the Town, Mark Miller, Hannah Barber, George F. Smith, Dale Grinnell, Gene Connell, Chad Wilson, Michelle Vara, Haley Kirby, Tim Stachnick

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag and a moment of silence was held for deceased Fort Ann resident Grace Heath, Muriel Lemery Dorsey.

On motion of Councilman Fletcher, seconded by Councilwoman Witherell to approve tonight's agenda.

Motion was carried unanimously.

Motion was introduced by Councilman Hall, seconded by Councilwoman Stark to accept the Regular Town Board Minutes of March 11, 2019.

Motion was carried unanimously.

Supervisor Moore read the April 2019 monthly financial statement.

Receipts for the month of April

General Fund \$ 69,596.47

Disbursements

General Fund \$ 40,579.78

Highway \$ 84,028.17

Checking Account Balances

General Fund \$104,897.07

Highway Fund \$ 48,014.51

Youth Commission \$ 1,114.85

Hadlock Dam Project \$ 240.06

Hadlock Park District Fund \$ 3,744.60

Consolidated Health District \$ 1,016.29

Trust & Agency Fund \$ 2,309.30

Medical Reimbursement Fund \$ 5,449.94

Savings Accounts

NYCLASS – General Fund \$452,838.25

NYCLASS – Highway Fund \$960,985.38

Hadlock Park District	\$213,858.16
LOSAP	\$ 18,446.16

Motion was introduced by Councilman Hall, seconded by Councilman Fletcher to pay the bills as warranted and audited.

Motion was carried unanimously.

6:01 p.m. Public Comment opened.

6:02 p.m. Public Comment closed without comment.

Supervisor's Report: Supervisor Moore spoke to Randy at Northern Trucking about the Harvester and was advised he is still waiting for parts and hopes to have the parts he needs by the end of May. Randy is estimating that it will take a day to a day and a half to get the Harvester up and running from the time he receives the parts. Supervisor Moore stated that a pontoon boat will be used for fragmentation collection.

Supervisor Moore stated that Dominic Jude of Aqualogic will be here 6/3/19-6/28/19 and again 8/19/19-8/30/19 to do suction harvesting. Dominic will be delivering his boat down here on May 23, 2019. Cathy Matier said Mr. Jude could use one of her docks.

Supervisor Moore received a letter dated April 29, 2019 from NYS DEC advising that the final selection for the 2019 Invasive Species Grant Program have been made and "Hadlock Pond Invasive Species Control Program" was not selected for funding for a new Harvester. Supervisor Moore said there was no reason given but if he had to guess it would be that there's no public access to the lake and the grant had specifically stated there needed to be public access to lake.

Supervisor Moore stated that the Fort Ann Historical Society has applied for a grant from the Charles Wood Foundation. If the project is chosen the money would be used for a cement basement floor at the Old Stone House Library. The Town of Fort Ann Enforcement Officer has met with Washington County Code Enforcement regarding this project and provided the direction to the Historical Society. The cost for this project is estimated to be over \$5,000.00 so it will be necessary to obtain three (3) bids.

Supervisor Moore received notification from NYSTCA that the Town Clerk, Barbara Winchell, received her Registered Municipal Clerk (RMC) designation. Supervisor Moore asked the Town Clerk to say a few words.

Barbara Winchell stated that having your RMC designation demonstrates a dedication to your profession as a municipal clerk and have met the high standards of the New York State Town Clerks Association. She thanked the Town Board for their support that even in times of budget restraints the Town Board has always supported the Town Clerk in continuing education through Tri County Town Clerk meetings and attending annual Town Clerk conference.

Supervisor Moore stated that the TBM's should all have a renewal premium insurance comparison packet with regards to the Town Hall which indicates the premium was going up 2.1%. Supervisor Moore asked the TBM's if they had any questions. There were no questions.

Councilwoman Stark: Councilwoman Stark stated that Arlene Green and Anthony Cantanucci, both of Fort Ann, were Senior Citizens recognized by New York State Office for the Aging.

Councilwoman Stark stated the trip to the Georgi Museum has been postponed until June 11, 2019 due to the weather.

Councilwoman Stark stated that there will be a nutrition program 5/14/19 at 11:00 a.m. with lunch to follow for \$3.00 at the Old Stone House Library for Senior Citizens (anyone over 60 yrs. old).

Councilwoman Stark stated she received a phone call in April from a gentleman with the Champlain Canal System regarding a school in New Hampshire on an expedition from January – June along the Champlain Canal System. This group consisted of twelve (12) high school seniors and two (2) adults. These high school Senior students received credits for participating in this event towards graduating. Councilwoman Stark thanked George F. Smith for arranging transportation for this group. She thanked Councilman Hall for getting the Fort Ann Rescue Squad to offer their facilities to this group because it was too wet to camp at the canal park. She thanked Councilman Hall also for arranging a spaghetti dinner from Grumbellie's for the group. Councilwoman Stark sent thank you notes to Fort Ann Rescue Squad and Grumbellie's. The group had a wonderful time.

Councilwoman Stark stated the Pilot Knob Beach will open the last weekend in June. She has at least four (4) people interested in being Lifeguards.

Councilwoman Stark stated that there is a lot of progress being made with the bike trail from Smith Basin to Fort Ann. Councilwoman Stark stated we need to get ready as a town to welcome bikers with food, bike racks, etc.

Councilman Hall: Councilman Hall thanked Councilwoman Stark for coordinating the exhibition with the group from NH. The group actually arrived a day earlier than anticipated.

Councilman Hall stated Kathy Robertson, Civil War Trust, is in the process of negotiating with attorney for Mr. Caprood and finishing up with application for grant. One of the requirements of Mr. Caprood, which is not an issue, is he needs an easement so he is not land locked from his property. Councilman Hall is hoping this will all be back from Mr. Caprood's attorney for July time frame when it's due. Councilman Hall will be meeting with The LA Group to discuss the finalization of the Battle Hill grant, grants available for signage, etc. and what the next steps are.

Town Clerk's Report was given for April 2019.

Highway Superintendent Report: Mr. Winchell stated the Highway Department has been changing culverts on Mattison, Whitney and Brayton Roads. They also have been grading and sweeping roads when it hasn't been raining.

Supervisor Moore thanked the Highway Superintendent and the Highway Department for the good job they do on the roads especially with the amount of rain that we have had.

Enforcement Officer Report paper copy of report was given to Town Board Member's for April 2019. Councilman Hall asked the Enforcement Office about the building permit portion of his report. Mr. Miller responded that it represents decks, porches as well as the building of homes.

Dog Control Officer: Todd Humiston was not present but a paper copy of his monthly report for April was given to Town Board Member's.

Historian: Christine Milligan was not present but Mr. Grinnell wanted to mention that it was recently brought to his attention that there is a misprint in the Fort Ann history book regarding church on Dewey's Bridge. This would be pages 116 and 151 it should state that it was relocated to Truthville not remodeled.

Mr. Grinnell also stated it would be best that once Battle Hill is all set then figure out how to honor Virginia Parrott.

Supervisor Moore stated that Todd Humiston's last day as Dog Control Officer will be Friday, May 17, 2019 and he will be introducing his replacement during the resolution portion of the agenda.

RESOLUTION #68-19

ACCEPTING LETTER OF RESIGNATION FROM PART-TIME DOG CONTROL OFFICER, TODD HUMISTON, FOR TOWN OF FORT ANN

On motion of Councilwoman Stark, seconded by Councilman Hall to accept resolution entitled "Resolution Accepting Letter of Resignation from Part-time Dog Control Officer, Todd Humiston, for the Town of Fort Ann ."

ADOPTED AYES 5 Hall, Stark, Fletcher, Witherell, Moore

RESOLVED, the Town Board of the Town of Fort Ann hereby accepts the letter of resignation from Todd Humiston, effective May 17, 2019.

RESOLUTION #69-19

APPOINTING HALEY KIRBY AS PART-TIME DOG CONTROL OFFICER FOR DOG CONTROL PURPOSES WITHIN THE TOWN OF FORT ANN

On motion of Councilman Fletcher, seconded by Councilwoman Witherell to accept resolution entitled "Resolution Appointing Haley Kirby as Part-time Dog Control Officer for dog control purposes within the Town of Fort Ann."

ADOPTED AYES 5 Hall, Witherell, Stark, Fletcher, Moore

RESOLVED, by the Town Board of the Town of Fort Ann does hereby appoint Haley Kirby as Part-time Dog Control Officer for the Town of Fort Ann commencing May 18, 2019 at a rate of \$7,638.00 to be prorated and receive mileage allowance.

Supervisor Moore stated that Todd Humiston's last day as Dog Control Officer will be Friday, May 17, 2019 and he introduced Haley Kirby who will be starting as Dog Control Officer Saturday, May 18, 2019. Haley stated she has been at Countryside Veterinary for three (3) years and also works part-time for SPCA. She stated she has known and worked with Todd for three (3) years. She and Todd will both be attending conference in Guilderland Wednesday and Thursday (5/15 & 5/16/19).

Councilman Fletcher asked if Haley had all the necessary equipment to perform the job of Dog Control Officer. Haley stated she does have all the necessary equipment.

RESOLUTION #70-19

TO HIRE PILOT KNOB BEACH LIFEGUARDS

On the motion of Councilman Hall, seconded by Councilman Deb Witherell to accept resolution entitled "Resolution to Hire Pilot Knob Beach Lifeguards."

ADOPTED AYES Hall, Witherell, Stark, Fletcher, Moore

RESOLVED, that the Town Board of the Town of Fort Ann authorizes and directs the Town Supervisor and/or Town Budget Officer to complete any forms and take any action necessary to effectuate the terms of this resolution to hire five (5) Lifeguards (Seasonal/Part-time) for the summer of 2019.

RESOLUTION #71-19

APPROVING THE HIRING OF TWO (2) LABORERS TO MOW CEMETERIES FOR THE SUMMER OF 2019

On motion of Councilman Fletcher, seconded by Councilwoman Stark to accept resolution entitled "Resolution Approving the hiring of two (2) Laborers to mow cemeteries for the Summer of 2019."

ADOPTED AYES 5 Hall, Witherell, Stark, Fletcher, Moore

RESOLVED, that the Town Board of the Town of Fort Ann hereby approves the hiring of two (2) Laborers for the Summer of 2019 to mow the cemeteries at an hourly rate of \$13.10 each an hour with a \$0.50 per hour, per year, longevity step.

Councilman Hall asked if this included the mowing of WFA cemetery.

Supervisor Moore answered this doesn't include WFA cemetery. The WFA cemetery will be mowed by Washington County Alternative Sentencing (see Res#75-19).

Supervisor Moore mentioned that currently we only have one (1) Laborer.

RESOLUTION #72-19

TO MODIFY THE 2019 BUDGET BY TRANSFERRING FUNDS BETWEEN APPROPRIATIONS TO PURCHASE A DESK/WORKSTATION FOR THE CLERK TO THE SUPERVISOR

On motion of Councilwoman Witherell, seconded by Councilman Fletcher to accept resolution entitled "Resolution to Modify the 2019 Budget by Transferring Funds Between Appropriations to Purchase a desk/workstation for the Clerk to the Supervisor."

ADOPTED AYES 5 Hall, Witherell, Stark, Fletcher, Moore

RESOLVED, the 2019 budget shall be amended by transferring funds between appropriations.

RESOLUTION #73-19

TO APPROVE THE PURCHASE OF DESK/WORKSTATION FOR BOOKKEEPER

On motion of Councilman Hall, seconded by Councilwoman Stark to accept resolution entitled "Resolution to Approve the purchase of desk/workstation for Bookkeeper."

ADOPTED AYES 5 Hall, Witherell, Stark, Fletcher, Moore

RESOLVED, that the Town Board of the Town of Fort Ann authorizes the Secretary to the Supervisor/Bookkeeper to purchase a desk/workstation for \$929.00.

RESOLUTION #74-19

TO MODIFY THE 2019 BUDGET BY TRANSFERRING FUNDS BETWEEN APPROPRIATIONS DUE TO THE NEED TO PAY THE 2019-2020 MOWING CONTRACT WITH WASHINGTON COUNTY

On motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution to Modify the 2019 Budget by Transferring Funds Between Appropriations due to the need to Pay the 2019-2020 Mowing Contract with Washington County."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, the 2019 budget shall be amended by transferring funds between appropriations.

RESOLUTION #75-19

TO APPROVE THE 2019 & 2020 MOWING AGREEMENT FOR THE WEST FORT ANN CEMETERY WITH WASHINGTON COUNTY YOUTH BUREAU/ALTERNATIVE SENTENCING

On motion of Councilwoman Witherell, seconded by Councilwoman Stark to accept resolution entitled "Resolution to Approve the 2019 & 2020 Mowing Agreement for the West Fort Ann Cemetery with Washington County Youth Bureau/Alternative Sentencing."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, the Town Board of the Town of Fort Ann hereby approves the agreement with Washington County Youth Bureau/Alternative Sentencing for mowing services in the sum of \$1,400.00 for years 2019 and 2020 of the West Fort Ann Cemetery.

Supervisor Moore mentioned by agreeing to the two (2) year agreement the Town of Fort Ann was saving \$600.00.

RESOLUTION #76-19

AUTHORIZING THE ANNUAL AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE FORT ANN CENTRAL SCHOOL DISTRICT AND THE TOWN OF FORT ANN

On motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution Authorizing the Annual Agreement Between the Board of Education of the Fort Ann Central School District and the Town of Fort Ann."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, that the Town Board of the Town of Fort Ann hereby approved entering into an intermunicipal agreement with the Fort Ann Central School District for transportation services.

RESOLUTION #77-19

APPROVING THE EMPIRE STATE TRAIL WORK AGREEMENT BETWEEN THE OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION, NYS DOT & TOWN OF FORT ANN

On motion of Councilman Hall, seconded by Councilwoman Stark to accept resolution entitled "Resolution Approving the Empire State Trail Work Agreement Between the Office of Parks, Recreation & Historic Preservation, NYS DOT & Town of Fort Ann."

TABLED since there were concerns brought up by Councilwoman Witherell. Councilwoman Witherell stated she did not think this is a good choice. Councilwoman Witherell stated she has issue with it because of location and her residing on Clay Hill Road and to keep up for next ten (10) years. Supervisor Moore stated that he did raise the concern about liability and was told the state would take responsibility but Supervisor Moore state the state and town would be responsible. Supervisor Moore will contact James Boni with NYS DOT to set up a date/time to meet with the Town Board.

Paul Winchell, Highway Superintendent, asked who in the Town is supposed to maintain trail. Councilman Fletcher stated there needs to be more discussion. Supervisor Moore will contact James Boni tomorrow to set up a date/time for Mr. Boni to meet with the Town Board.

RESOLUTION #78-19

AUTHORIZING SUPERVISOR MOORE TO SIGN THE 2019 CONTRACT WITH DARRIN FRESH WATER INSTITUTE FOR AQUATIC PLANT ASSESSMENT OF HADLOCK POND

On motion of Councilwoman Witherell, seconded by Councilman Hall to accept resolution entitled "Resolution Authorizing Supervisor Moore to sign the 2019 Contract with Darrin Fresh Water Institute for Aquatic Plant Assessment of Hadlock Pond."

ADOPTED AYES Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, the Town Board of the Town of Fort Ann hereby approves the agreement with the Darrin Fresh Water Institute for Aquatic Plant Assessment of Hadlock Pond for 2019, a copy of which shall be filed in the Town Clerk's Office.

RESOLUTION #79-19

RESOLUTION AUTHORIZING THE PURCHASE OF A ONE WAY SNOW PLOW

On the motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution Authorizing the Purchase of a One Way Snow Plow."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, the Town Board of the Town of Fort Ann hereby authorizes the Fort Ann Highway Superintendent to purchase a one way snow plow for \$5,912.60 from Viking Cives, 14331 Mill St., Harrisville, NY 13648.

RESOLUTION #80-19

AUTHORIZING THE HIGHWAY SUPERINTENDENT TO CONTRACT WITH WASHINGTON COUNTY FOR THE MOWING OF HIGHWAYS

On the motion of Councilman Hall, seconded by Councilwoman Stark to accept resolution entitled "Resolution Authorizing the Highway Superintendent to contract with Washington County for the mowing of Highways."

ADOPTED AYES 5 Hall, Witherell, Stark, Fletcher, Moore

RESOLVED, that the Town Board of Fort Ann hereby approves the contract and authorizes Paul Winchell, Highway Superintendent, to execute said agreement, a copy of which shall be filed in the Town Clerk's

RESOLUTION #81-19

AUTHORIZING HIRING OF SEASONAL EMPLOYEES TO WORK FOR LAKE HADLOCK PARK DISTRICT

On the motion of Councilman Fletcher, seconded by Councilwoman Witherell to accept resolution entitled "Resolution Authorizing Hiring of Seasonal Employees to work for Lake Hadlock Park District."

ADOPTED AYES 5 Hall, Witherell, Stark, Fletcher, Moore

RESOLVED, that the Town Board of the Town of Fort Ann authorizes and directs the hiring one (1) Chief Mechanical Harvester – Temporary at \$20.00 per hour, one (1) Chief Mechanical Harvester Trainee – Temporary at \$18.00 per hour, one (1) MEO – New Hire Temporary at \$17.30 per hours four (4) Temporary Laborers' at \$13.10 per hour.

6:44 p.m. Open Public Discussion with the Highway Superintendent stating he needs to buy culverts for approximately \$5,000.00 and there is money in the 2019 budget for this.

Motion was made by Councilman Hall, seconded by Councilwoman Witherell to have the Highway Superintendent purchase culverts.

Mr. Grinnell continued with public schools in the history book and split into three (3).

6.46 p.m. Closed Public Discussion

Motion was made by Councilwoman Witherell, seconded by Councilman Hall to enter into executive session for the purpose of proposed, pending or current litigation.

Motion was mad by Councilman Hall, seconded by Councilwoman Witherell to return to public session at 7:21 p.m.

Councilwoman Witherell moved to adjourn, seconded by Councilman Hall; all members voting in favor to adjourn at 7:21 p.m., with not action having been taken in the executive session or in open session on matters before the Town Board.

Total Abstracts:	General:	\$ 47,446.96
	Highway:	\$ 30,312.51

Respectfully submitted,

Barbara J. Winchell, Town Clerk
Town of Fort Ann, New York

Dated: May 23, 2019