

MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, NOVEMBER 8, 2021 AT 6:00 P.M. AT THE FORT ANN TOWN HALL

PRESENT: Supervisor Samuel J. Hall
Councilwoman Gretchen R. Stark
Councilman George F. Smith
Councilwoman Deborah Witherell
Councilman Michael D. Sexton

ABSENT: Jeffrey Meyer, Attorney for the Town
Christine Milligan, Town Historian
Mark Miller, Enforcement Officer
Lisa Barbato, Dog Control Officer

OTHERS PRESENT: Barbara Winchell, Town Clerk, Michele Stark, Deputy Town Clerk, Helen Denno, Budget Officer, Paul Winchell, Highway Superintendent, Mary Davis, Michelle Vara, Chad Wilson, Jeff Pepper, Lori Hagen, Katelyn Moskos, Shelbie Paulsen, Tim Stacknick

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

Moment of silence was held for Fort Ann residents Margaret A. Clark, Rebecca Turnbull and previous Town of Fort Ann Councilman, Floyd R. Varney.

Motion was introduced by Councilman Sexton, seconded by Councilman Smith to approve tonight's agenda.

Motion was carried unanimously.

Motion was introduced by Councilwoman Witherell, seconded by Councilwoman Stark to accept the Regular Town Board Minutes of October 12, 2021.

Motion was carried unanimously.

Motion was introduced by Councilman Sexton, seconded by Councilman Smith to accept the Budget Workshop Minutes of October 14, 2021.

Motion was carried unanimously.

Supervisor Hall read the September 2021 monthly financial statements.

Financials for the month of September

Checking Account Balances

General Fund	\$115,376.31
Highway Fund	\$ 46,597.06
Youth Commission	\$ 5,424.64
Hadlock Dam Project	\$ 240.09

Hadlock Park District Fund	\$ 20,751.02
Consolidated Health District	\$ 370.48
Trust & Agency Fund	\$ 2,127.69
Medical Reimbursement Fund	\$ 1,934.22

Savings Accounts

NYCLASS General Fund	\$498,337.90
NYCLASS Highway Fund	\$427,570.47
NYCLASS Hadlock Park District	\$ 95,747.47
LOSAP	5.78

Motion was introduced by Councilwoman Stark, seconded by Councilman Smith to pay the bills as warranted and audited.

Motion was carried unanimously.

6:03 p.m. Public Comment opened.

6:04 p.m. Public Comment closed without comment.

3.0 Report from Town Officials and Committees:

Supervisor’s Report: Supervisor Hall reported that the annual dam inspection was scheduled for tomorrow but may be rescheduled for Veterans Day. The annual inspection doesn’t usually take place until the Spring but since there were issues/concerns about possible damage from the wave boat it was decided to have the annual inspection this Fall.

Supervisor Hall contacted DEC about attending tonight’s board meeting and speaking about biosolids. DEC couldn’t make it tonight but hopefully will be at the December 13, 2021 town board meeting.

Councilman Smith said he would report out on the Harvester work for the year next month. He ordered a new buoy for Hadlock for Spring. There was a buoy that split and had to be replaced. It got hit or something damaged it.

Highway Superintendent Report: The Highway Superintendent reported that they have finished up about a mile of paving on Sly Pond Road; some stretch of paving at Cartier Lane and Dewey’s Bridge; getting prepared for winter; grading up dirt roads; doing ditch work and getting trucks to plow for winter.

Town Clerk’s Report was given for October 2021.

Enforcement Officer Report not present but provided a paper copy of his October 2021 report was distributed.

Historian: Not present

Dog Control Officer: Not present

4.0 Old Business – nothing new to report on

4.1 A Local Law Regulating Short-Term Rentals in the Town of Fort Ann.

4.2 A Local Law Amending the Town of Fort Ann Site Plan Review.

5.0 New Business Supervisor Hall stated he received a resignation letter from Fort Ann Town Tax Collector, Donna Klein, today effective November 23, 2021 and asked the town board to make a motion to accept her letter of resignation. Motion was introduced by Councilwoman Stark, seconded by Councilwoman Witherell to accept the Tax Collector’s Resignation Letter effective November 23, 2021.

Motion was carried unanimously.

**RESOLUTION #64-2021
TO ADOPT THE 2022 BUDGET**

On motion of Councilman Smith, seconded by Councilwoman Stark to accept resolution entitled “Resolution to Adopt the 2022 Budget.”

ADOPTED AYES 5 Sexton, Smith, Stark, Witherell, Hall

RESOLVED, that the Town Board of the Town of Fort Ann adopts the 2022 budget.

**RESOLUTION #65-2021
AUTHORIZING CONTRACT AND PAYMENT WITH PENFLEX, INC. FOR PURPOSE OF LOSAP PROGRAM FOR WEST FORT ANN AND PILOT KNOB FIRE DISTRICTS**

On the motion of Councilwoman Stark, seconded by Councilman Sexton to accept resolution entitled “Resolution Authorizing contract and payment with PENFLEX, Inc. for purpose of LOSAP Program for West Fort Ann and Pilot Knob Fire Districts.”

ADOPTED AYES 5 Sexton, Smith, Stark, Witherell, Hall

RESOLVED, the Town Board hereby authorizes the Town Supervisor to accept and execute the necessary agreements on behalf of the Town of Fort Ann.

**RESOLUTION #66-2021
APPROVING 2022 CONTRACT WITH MOUNTAIN MEDICAL FOR DRUG & ALCOHOL TESTING**

On the motion of Councilman Smith, seconded by Councilman Sexton to accept resolution entitled “Resolution Approving 2022 Contract with Mountain Medical for Drug & Alcohol Testing.”

ADOPTED AYES 5 Sexton, Smith, Stark, Witherell, Hall

RESOLVED, the Town Board hereby authorizes the Supervisor to execute the contract in accordance with this resolution.

**RESOLUTION #67-2021
AUTHORIZING REQUEST FOR PROPOSAL FROM QUALIFIED INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS OR INDEPENDENT PUBLIC ACCOUNTANTS TO ASSIST WITH THE PREPARATION OF THE AUD, AUDIT THE TOWN’S FINANCIAL RECORDS IF DEEMED NECESSARY AND SERVE AS CONSULTANTS FOR UPCOMING FINANCIAL ISSUES/PROJECTS**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled "Resolution Authorizing Request for Proposal from Qualified Independent Certified Public Accountants or Independent Public Accountants to Assist with the Preparation of the AUD, Audit the Town's Financial Records if Deemed Necessary and Serve as Consultants for Upcoming Financial Issues/Projects."

ADOPTED AYES 5 Sexton, Smith, Stark, Witherell, Hall

RESOLVED, the Town Clerk is hereby authorized and empowered to publish and post the Request for Proposal.

**RESOLUTION #68-2021
AUTHORIZING THE PURCHASE OF A WESTERN STAR 4700SF TRUCK WITH TANDEM EQUIPMENT PACKAGE AND RELATED EQUIPMENT**

On motion of Councilman Smith, seconded by Councilman Sexton to accept resolution entitled "Resolution Authorizing the Purchase of a Western Star 4700SF Truck with Tandem Equipment Package and related equipment."

ADOPTED AYES 5 Sexton, Smith, Stark, Witherell, Hall

Tracey Truck Center, 6803 Manlius Center Rd., East Syracuse, NY 13057 has submitted a proposal for a Western Star 4700 SF Truck with Tandem Equipment Package at a price not to exceed Two Hundred Thirty Thousand Dollars (\$230,000.00); and the purchase under said Onondaga County Contract is a piggyback contract as authorized under General Municipal Law Section 103.

RESOLVED, that the foregoing purchases are approved and that the Town Supervisor is authorized to execute any and all purchase orders and contracts necessary to carry out the aforementioned purchase.

6:12 p.m. **Open Public Discussion**

6:13 p.m. **Closed Public Discussion** with nothing being brought up.

Supervisor Hall reminded everyone that the positivity rate in Washington County still keeps rising so he asked everyone to please be cautious.

Supervisor Hall wished everyone a Happy Veterans Day and a Happy Thanksgiving.

6:15 p.m. motion was introduced by Councilman Sexton, seconded by Councilman Smith to adjourn.

Motion was carried unanimously.

Total Abstracts:	General:	\$ 19,591.50
	Highway:	\$245,503.08

Respectfully submitted,

Barbara J. Winchell, Town Clerk
Town of Fort Ann, New York

Dated: November 18, 2021