

**MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON TUESDAY, OCTOBER 9, 2018 AT 6:00 P.M. AT THE FORT ANN TOWN HALL**

**PRESENT:** Supervisor Richard Moore  
Councilman Dennis Fletcher  
Councilman Samuel Hall  
Councilwoman Gretchen Stark  
Councilwoman Deborah Witherell

**OTHERS PRESENT:** Paul Winchell, Highway Superintendent, Helen Denno, Confidential Secretary to the Supervisor/Bookkeeper, Barbara Winchell, Town Clerk, Jeff Meyer, Attorney for the Town, Mark Miller, Enforcement Officer, Christine Milligan, Dale Grinnell, George F. Smith, Chad Wilson, Michelle Vara, Gene Connell, Arlene Green, Penny Gould, Bill Bailey

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag and a moment of silence was held for deceased Fort Ann residents Eva Stewart, Laurie Jean Howk (Aiken), Amanda Halse and all the others lost in the limousine accident over the weekend in Schoharie County. Fort Ann Central School may be putting together a vigil and Councilwoman Stark is the contact and will keep us advised.

Motion was introduced by Councilwoman Witherell, seconded by Councilwoman Stark to accept tonight's agenda.

Motion was carried.

Motion was introduced by Councilman Fletcher, seconded by Councilman Hall to accept the Regular Town Board Minutes of September 10, 2018.

Motion was carried.

Motion was introduced by Councilman Fletcher, seconded by Councilwoman Stark, with Councilwoman Witherell abstaining, to accept the Special Town Board Minutes of September 13, 2018.

Motion was carried.

Motion was introduced by Councilwoman Witherell, seconded by Councilman Fletcher to accept the budget workshop minutes from October 2, 2018.

Motion was carried.

Supervisor Moore stated that the September 2018 monthly financial statement would be available on the town's website ([townoffortannny.com](http://townoffortannny.com)) Thursday, October 11, 2018.

Motion was introduced by Councilman Hall, seconded by Councilwoman Witherell to pay the bills as warranted and audited.

Motion was carried.

**Public Comment opened at 6:05 p.m.** on tonight's agenda.

**Public Comment closed at 6:06 p.m.** without comments.

Supervisor Moore introduced Deb Donohue, Washington County Highway Superintendent, to share information from the salt summit that she recently attended. Supervisor Moore stated there's a lot of discussion about salt near bodies of water such as lakes and streams. Supervisor Moore thanked Deb Donohue for taking the time to come here tonight. Deb Donohue stated there are two (2) ways of looking at salt use. The first is the technical, which is what she was interested in, and the second is environmental, which is what towns are interested in. The Highway Superintendent said we use less than 500 ton a year for 76 miles of road. Deb Donohue stated they're going to want even less used. The Highway Superintendent said we will use less since the price of salt is up. Deb Donohue referred to an October 3, 2018 article in the Adirondack Explorer "Lake George group targets major cut in road salt" in which there is an environmental group hoping to cut road salt use by 50% by 2020.

Arlene Green asked what is brine. Deb Donohue explained that it is water with 23% solution of salt added to it and spread on roads two (2) to three (3) days before a storm. Deb Donohue stated that if brine is put down on the roads prior to a storm as soon as snow falls it melts so you are ahead of the storm.

Supervisor Moore asked about the cost of brine and she responded that cost wasn't discussed.

**New Business:** Supervisor Moore stated that PMG NGRIDNY LED lights will be re-scheduled for the November 13, 2018 Town Board Meeting.

Supervisor Moore has been asked by the Chairman of the Planning Board to have the Town Board consider reducing the number of planning board members from seven (7) to five (5). The planning board meeting scheduled for September 24, 2018 had to be canceled because there wasn't a quorum.

Councilman Hall stated he would support reducing the number of planning members because the public has deadlines and needs to have planning board meetings take place as scheduled. Councilwoman Stark stated she would also support reducing the number of planning board positions.

**RESOLUTION #105-18**

**FOR THE TOWN OF FORT ANN TO SET A PUBLIC HEARING TO REDUCE THE NUMBER OF PLANNING BOARD MEMBERS FROM SEVEN TO FIVE**

On motion of Councilman Hall, seconded by Councilwoman Witherell to accept resolution entitled "Resolution for the Town of Fort Ann to set a public hearing to reduce the number of planning board members from seven to five."

ADOPTED      AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Clerk shall be directed to publish a notice of the Public Hearing in the official newspaper, The Post Star, regarding reducing the number of Town of Fort Ann Planning Board members from seven (7) to five (5) and the Town Clerk is hereby directed to also post said notice in accordance with the applicable law.

**Supervisor's Report:** Supervisor Moore reminded everyone that the second budget workshop is October 16, 2018 at 6:00 p.m. at the Fort Ann Town Hall.

Supervisor Moore stated that the Comptroller's Office released fiscal scores. One score is fiscal and the other is environmental which we don't have much control over. Supervisor Moore is happy to report that Fort Ann is at 6.7% for a fiscal score. The lower the number the better. Zero is a perfect score. The environmental score for the last three (3) years has been 16.7%.

Supervisor Moore reported that he also received notification from Great Meadow Correctional Facility that they will be conducting siren test every Wednesday afternoon at noontime beginning in November 2018.

Supervisor Moore reported on receiving a letter from NYS DOT dated 9/21/18 that states a 3-color signal is not warranted at the intersection of Route 149 and Hadlock Pond Road/Tripoli Road.

On November 1, 2018 at 6:00 p.m. there will be a Hadlock emergency action meeting. Washington County Department of Public Safety will be in attendance.

Ellsworth & Sons was the lowest bidder for the Hogtown Culvert project but NYSDOT has not officially awarded them the project so that is what the hold up is.

The Hadlock Park District annual inspection report was received today and the TBM's all have copies. Supervisor Moore, Paul Winchell and Duane Burch, Jr. need to go over it.

Supervisor Moore stated the next town board meeting will be Tuesday, November 13, 2018 because Monday, November 12, 2018 is a holiday.

Councilwoman Stark stated she has the OFA monthly newsletter and it has been posted to the Town Hall bulletin board. On October 17, 2018 there is a luncheon at the Old Stone House Library. Reservations are needed. She really would like to encourage the Seniors to look at the information because there really is a lot of valuable information.

On October 18, 2018 at 1:00 p.m. she, Supervisor Moore, Paul Winchell, Dave Perkins and others will be meeting with the Design Supervisor of the Empire State Trail at the Fort Ann Town Hall.

Councilman Hall is working with The LA Group to have a meeting either the 3<sup>rd</sup> or 4<sup>th</sup> week of October with regards to Battle Hill.

Councilman Fletcher thanked the Enforcement Officer, Mark Miller, for the attention he gave to the two (2) properties on Morgans Lane.

**Town Clerk's Report** was given for September 2018.

**Highway Superintendent Report:** Sand pile is up. Took mower off today. Started working off Farm Woods Road to get ready for blacktop. Getting trucks ready for winter.

**Enforcement Officer Report** was given for the month of September 2018.

**Historian Report:** Christine Milligan thanked the highway department for how nice the cemetery looks on Taylor Woods Road.

Councilwoman Stark forgot to mention that Dan Ladd has a nice picture and article about the kayak launch in The Chronicle.

**Dog Control Report:** Dog Control Officer not present but a paper copy of his September report was given to Town Board Member's.

**RESOLUTION #100-18**

**ADOPTING THE SEXUAL HARASSMENT POLICY FOR THE TOWN OF FORT ANN**

On motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution Adopting the Sexual Harassment Policy for the Town of Fort Ann."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby directs the Town Clerk to ensure said policy is duly posted and distributed in accordance with the Sexual Harassment Policy and the New York State sexual harassment laws.

Supervisor Moore stated that the policy will be posted at the Town Hall, Old Stone House Library, Highway garage, Fort Ann fire house, West Fort Ann fire house, Pilot Knob fire house and the Fort Ann Rescue Squad building. Each employee will receive a cover letter along with the policy with instructions to return the acknowledgement sheet to the Town Hall for retention with their printed name, signature and date.

**RESOLUTION #101-18**

**APPROVING CDPHP HMO SILVER – 324**

On motion of Councilman Fletcher, seconded by Councilwoman Stark to accept resolution entitled "Resolution Approving CDPHP HMO SILVER – 324."

ADOPTED AYES 5 Fletcher, Hall Stark, Witherell, Moore

**RESOLVED**, that upon due deliberation of the available policies taking into account the employee's needs, the available coverages and the costs associated therewith, the Town Board of the Town of Fort Ann approves CDPHP HMO Silver – 324 and having CDPHP HMO Silver – 324 as the health insurance administrator effective December 1, 2018.

Supervisor Moore wanted to say thank you to the highway department for keeping health care costs down. This was the second time in three (3) years they've worked with the town to keep costs down

**RESOLUTION #102-18**

**APPOINTING A FORT ANN PLANNING BOARD MEMBER**

On motion of Councilman Fletcher, seconded by Councilwoman Stark to accept resolution entitled "Resolution Appointing a Fort Ann Planning Board Member."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Fort Ann Town Board hereby appoints George F. Smith, 372 Hadlock Pond Road, Fort Ann, New York 12827 to serve as a member of the Fort Ann Planning Board for the remainder of Richard Winchell's vacancy through December 31, 2021.

**RESOLUTION #103-18**

**ADOPTING THE WASHINGTON COUNTY HAZARD MITIGATION PLAN**

On motion of Councilman Hall, seconded by Councilwoman Witherell to accept resolution entitled "Resolution Adopting the Washington County Hazard Mitigation Plan."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Board of the Town of Fort Ann adopts the Washington County Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

**RESOLUTION #104-18**

**TO ACCEPT LAKE HADLOCK PARK MANAGER RESIGNATION**

On motion of Councilman Hall, seconded by Councilman Fletcher to accept resolution entitled "Resolution to Accept Lake Hadlock Park Manager Resignation."

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

**RESOLVED**, that the Town Board of the Town of Fort Ann accepts the resignation of Joseph Loszynski as Lake Hadlock Park Manager for the Town of Fort Ann effective October 12, 2018.

Supervisor Moore thanked Mr. Loszynski for his time that he had put into being the Lake Hadlock Park Manager.

**Open Public Discussion at 6:40 p.m.** Christine Milligan stated that the members of the Fort Ann Volunteer Fire Company have already participated in the Sexual Harassment training.

George F. Smith asked if the Town Board would consider not draining Hadlock until perhaps November 1<sup>st</sup> so people could enjoy the lake foliage and not fill it back up until after the ice is out. Supervisor Moore stated he will have a conversation with the Highway Superintendent about this request.

Arlene Green stated that the Fort Ann Historical Society received a \$5,000.00 grant from Washington County for the Aged for a parking lot at the Old Stone House Library. Supervisor Moore stated he would like to get together with Mrs. Green and the Highway Superintendent next week about this. Mrs. Green will contact Supervisor Moore Monday, October 15, 2018, with a date/time to meet. Supervisor Moore will then contact the Highway Superintendent.

Michelle Vara asked who takes care of checks and balances for complaints on sexual harassment. Supervisor Moore stated he would be and then the Attorney for the Town and eventually the Town Board. Supervisor Moore stated there are also other avenues people can pursue through the state as well as taking legal action on their own.

**Close Public Discussion at 6:43 p.m.**

Supervisor Moore stated it was necessary for executive session this evening because of ongoing litigation.

6:44 p.m. Motion was introduced by Councilman Hall, seconded by Councilwoman Witherell to enter into executive session.

Motion was carried.

7:01 p.m. Motion was introduced by Councilman Hall, seconded by Councilwoman Stark to return to regular session.

Motion was carried.

Motion was introduced by Councilman Hall, seconded by Councilwoman Witherell to adjourn at 7:02 p.m.

Motion was carried.

Total Abstracts:	General:	\$14,387.94
	Highway:	\$15,410.85
	Hadlock Park District:	\$ 6,181.71

Respectfully submitted,

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Barbara J. Winchell, Town Clerk  
Town of Fort Ann, New York

Dated: October 19, 2018