

**MINUTES OF THE REGULAR TOWN BOARD MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, OCTOBER 13, 2020 AT 6:00 P.M. AT THE FORT ANN TOWN HALL**

**PRESENT:** Deputy Supervisor Gretchen R. Stark  
Councilman George F. Smith  
Councilwoman Deborah Witherell  
Councilman Michael D. Sexton

**ABSENT:** Supervisor Samuel J. Hall  
Paul Winchell, Highway Superintendent  
Mark Miller, P/T Enforcement Officer  
Christine Milligan, Town Historian

**OTHERS PRESENT:** Barbara Winchell, Town Clerk, Jeffrey Meyer, Attorney for the Town, Mary Davis, Allison Vrooman, Chad Wilson

Meeting was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

Moment of silence was held for Fort Ann resident and former Town Justice Ruth Cartier.

Motion was introduced by Councilwoman Witherell, seconded by Councilman Sexton to approve tonight's agenda.

Motion was carried unanimously.

Motion was introduced by Councilman Smith, seconded by Councilwoman Witherell to accept the Regular Town Board Minutes of September 14, 2020.

Motion was carried unanimously.

Motion was introduced by Councilman Smith, seconded by Councilwoman Witherell to accept the Budget Workshop Minutes of October 5, 2020 with Councilman Sexton abstaining as he wasn't present.

Motion was carried unanimously.

Supervisor Hall read the August 2020 monthly financial statements.

**Receipts for the month of August**

General Fund \$12,748.87

**Disbursements**

General Fund \$34,870.71

**Checking Account Balances**

General Fund \$51,838.39

Highway Fund \$54,946.74

Youth Commission \$ 8,739.15

Hadlock Dam Project \$ 240.09

Hadlock Park District Fund	\$ 17,853.98
Consolidated Health District	\$ 370.48
Trust & Agency Fund	\$ (2,224.97)
Medical Reimbursement Fund	\$ 5,226.82

**Savings Accounts**

General Fund	\$203,173.12
Highway Fund	\$752,197.75
Hadlock Park District	\$ 95,668.13
LOSAP	\$ 14,405.29

Motion was introduced by Councilman Sexton, seconded by Councilman Smith to pay the bills as warranted and audited.

Motion was carried unanimously.

**6:03 p.m. Public Comment opened** with regards to anything on tonight’s agenda.

**6:04 p.m. Public Comment closed without comment.**

**3.0 Report from Town Officials and Committees:**

**Supervisor’s Report:** Not present

Councilman Smith stated that he and Councilwoman Stark met with the cemetery committee under the direction of Supervisor Hall. No one from the cemetery committee is present at tonight’s meeting. They have a proposal and he’ll let them report out on it.

Councilman Smith participated in a virtual training September 29, 2020 on The Ups and Downs of Town Budgets.

Councilwoman Stark stated the waterway signs are up along the canal indicating where people can launch kayak’s. She also stated the bike trail is near completion and should be completed very soon.

Councilwoman Stark received a request from Dave Perkins on behalf of the snowmobile club to see if anyone had any ideas on how to get safely across Rte 149 by Tripoli Road. Councilwoman Stark will contact the Highway Superintendent.

Councilwoman Stark and Supervisor Hall attended a Girl Scout Gold Award ceremony for Shaye Meschino and presented her with a plaque and proclamation. Shaye Meschino sent a very nice thank you note to Supervisor Hall and Councilwoman Stark for attending the Girl Scout Gold Award ceremony and presenting her with a plaque, proclamation and all of their support.

Councilwoman Stark received applications for New York State Senior Citizen of the Year Nomination Forms and they will be available at the Town Hall. The Washington County ADRC will be accepting the forms until November 20, 2020.

Councilwoman Stark received information from the Office for the Aging and a copy of the information can be found on the Town Hall bulletin board. HEAP will be opening in November. Medicare open enrollment is happening now.

Councilwoman Stark announced there is an Adirondack Snowman Tour scheduled for December 4, 5, 6, 2020 from 10:00 a.m. – 5:00 p.m. Pamphlets will be available at the Fort Ann Town Hall.

**Town Clerk’s Report** was given for September 2020.

**Highway Superintendent Report:** Not present

**Enforcement Officer Report** not present but a paper copy of his September 2020 report was distributed.

**Historian:** Not present

**4.0 New Business** None

**RESOLUTION #76-2020  
APPROVING CDPHP HMO SILVER - 324**

On motion of Councilwoman Witherell, seconded by Councilman Sexton to accept resolution entitled “Resolution Approving CDPHP HMO Silver - 324.”

ADOPTED	AYES 4	Sexton, Smith, Stark, Witherell
	ABSENT 1	Hall

**RESOLVED**, that upon due deliberation of the available policies taking into account the employee’s needs, the available coverages and the costs associated therewith, the Town Board of the Town of Fort Ann approves CDPHP HMO Silver – 324 and having CDPHP HMO Silver – 324 as the health insurance administrator effective December 1, 2020.

**RESOLUTION #77-2020  
APPROVING THE HIRING OF A CLEANER AT THE FORT ANN TOWN HALL**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled “Resolution Approving the Hiring of a Cleaner at the Fort Ann Town Hall.”

ADOPTED	AYES 4	Sexton, Smith, Stark, Witherell
	ABSENT 1	Hall

**RESOLVED**, that the Town Board of the Town of Fort Ann hereby approves the hiring of Richard K. Parrott, 1133 County Rte 16, Fort Ann, New York 12827 effective October 13, 2020 as a Cleaner at an hourly rate of \$12.00 an hour.

**RESOLUTION #78-2020  
AMENDING THE SERVICE AWARD PROGRAM POINT SYSTEM WHEN SPECIAL RESPONSE RULES ARE IN EFFECT DURING THE COVID 19 PANDEMIC OF 2020**

On the motion of Councilman Sexton, seconded by Councilwoman Witherell to accept resolution entitled “Resolution Amending the Service Award Program Point System When Special Response Rules are in Effect During the COVID 19 Pandemic of 2020.”

ADOPTED            AYES45            Sexton, Smith, Stark, Witherell  
                         ABSENT 1           Hall

**RESOLVED,** By This Resolution, the Town Board of the Town of Fort Ann, adds the following new category to the West Fort Ann Fire Protection District Service Award Program Point System: COVID-19 Pandemic of 2020 As a result of the COVID-19 Pandemic of 2020, the Town Board of the Town of Fort Ann adopted Special Response Rules under which the activities for which active volunteer firefighters could earn points under the West Fort Ann Fire Protection District Service Award Program point system were reduced effective as of March 19, 2020. Such reduction in activities continued until the effective date the Special Response Rules were rescinded and all volunteer firefighter activities restored by the Town Board. From the effective date of the adoption of the Special Response Rules to the effective date that such Rules were rescinded, all active volunteer firefighters of the West Fort Ann Fire Protection District shall be awarded 5 points per month with such number of points prorated for periods of less than a complete month. In no event shall points be awarded to active volunteer firefighters in accordance with Chapter 113, after September 7, 2020, unless NYS Governor Andrew Cuomo extends Executive Order 202 of 2020.

As soon as administratively feasible after the adoption of this resolution by the Town of Fort Ann Board, active volunteer firefighters of the West Fort Ann Fire Protection District shall be given a written Notice of Amendment announcing the adoption of, and including an explanation of, this additional category to the point system. As soon as administratively feasible, after Town Board rescinds the Special Response Rules, a second Notice of Amendment shall be given to active volunteer firefighters stating the effective date that the Special Response Rules have been rescinded, and indicating the number of points to be awarded to each active volunteer firefighter during the period when the Special Response Rules were in effect.

Since this amendment to the West Fort Ann Fire Protection District Service Award Program points system is intended to prevent active volunteer firefighters who would have earned service award program credit under the West Fort Ann Fire Protection District Service Award point system during 2020 from failing to earn credit during 2020, the adoption of this resolution is expected to have little if any effect on the annual cost of the West Fort Ann Fire Protection District Service Award Program.

All other provisions of the West Fort Ann Fire Protection District Service Award Program shall not change as a result of the adoption of this resolution and the program shall continue to be administered by the Board of the Town of Fort Ann in accordance with Article 11-A of the New York State General Municipal Law as such law is amended from time to time.

**RESOLUTION #79-2020  
AMENDING THE SERVICE AWARD PROGRAM POINT SYSTEM WHEN SPECIAL RESPONSE RULES ARE IN EFFECT DURING THE COVID 19 PANDEMIC OF 2020**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled "Resolution Amending the Service Award Program Point System when Special Response Rules Are in Effect During the COVID 19 Pandemic of 2020."

ADOPTED      AYES 4      Sexton, Smith, Stark, Witherell  
                  ABSENT 1      Hall

**RESOLVED,** By this Resolution, the Town Board of the Town of Fort Ann, adds the following new category to the Pilot Knob Fire Protection District Service Award Program Point System: COVID-19 Pandemic of 2020 As a result of the COVID-19 Pandemic of 2020, the Town Board of the Town of Fort Ann adopted Special Response Rules under which the activities for which active volunteer firefighters could earn points under the Pilot Knob Fire Protection District Service Award Program point system were reduced effective as of March 19, 2020. Such reduction in activities continued until the effective date the Special Response Rules were rescinded and all volunteer firefighter activities restored by the Town Board. From the effective date of the adoption of the Special Response Rules to the effective date that such Rules were rescinded, all active volunteer firefighters of the Pilot Knob Fire Protection District shall be awarded 5 points per month with such number of points prorated for periods of less than a complete month. In no event shall points be awarded to active volunteer firefighters in accordance with Chapter 113, after September 7, 2020, unless NYS Governor Andrew Cuomo extends Executive Order 202 of 2020.

As soon as administratively feasible after the adoption of this resolution by the Town of Fort Ann Board, active volunteer firefighters of the Pilot Knob Fire Protection District shall be given a written Notice of Amendment announcing the adoption of, and including an explanation of, this additional category to the point system. As soon as administratively feasible, after Town Board rescinds the Special Response Rules, a second Notice of Amendment shall be given to active volunteer firefighters stating the effective date that the Special Response Rules have been rescinded, and indicating the number of points to be awarded to each active volunteer firefighter during the period when the Special Response Rules were in effect.

Since this amendment to the Pilot Knob Fire Protection District Service Award Program points system is intended to prevent active volunteer firefighters who would have earned service award program credit under the Pilot Knob Fire Protection District Service Award point system during 2020 from failing to earn credit during 2020, the adoption of this resolution is expected to have little if any effect on the annual cost of the Pilot Knob Fire Protection District Service Award Program.

All other provisions of the Pilot Knob Fire Protection District Service Award Program shall not change as a result of the adoption of this resolution and the program shall continue to be administered by the Board of the Town of Fort Ann in accordance with Article 11-A of the New York State General Municipal Law as such law is amended from time to time.

6:19 p.m. **Open Public Discussion** began with Mary Davis, Pilot Knob Fire Protection District thanking the Fort Ann Town Board for resolution #79.

6:20 p.m. **Closed Public Discussion**

6:21 p.m. motion was introduced by Councilman Smith, seconded by Councilwoman Witherell to adjourn.

Motion was carried unanimously.

Total Abstracts:	Hadlock Park District:	\$ 3,367.00
	General:	\$ 14,587.93
	Highway:	\$167,517.01

Respectfully submitted,

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Barbara J. Winchell, Town Clerk  
Town of Fort Ann, New York

Dated: October 21, 2020