

**MINUTES OF THE REGULAR TOWN BOARD & ORGANIZATIONAL MEETING OF THE TOWN OF FORT ANN HELD ON MONDAY, JANUARY 9<sup>TH</sup>, 2023 AT 6:00 P.M. AT THE FORT ANN VOLUNTEER FIRE DEPARTMENT**

**PRESENT:** Supervisor Samuel J. Hall  
Councilman Michael Sexton  
Councilman George F. Smith  
Councilwoman Gretchen Stark  
Councilwoman Deborah Witherell

**OTHERS PRESENT:** Miranda Herringshaw- Town Clerk, Paul Winchell-Highway Superintendent, Jeffrey Meyer-Attorney for the Town, Mark Miller- Part-time Enforcement Officer, John Moskos, Kate Moskos, Shelbie Paulson, Lyle Washburn, Bill Baily, Penny Gould, Mary Davis, Don Bedeaux, Josephine DeVecchi

**ABSENT:** Christine Milligan-Town of Fort Ann Historian, Shannon Celeste- Dog Control Officer

Supervisor Hall opened the January Regular Town Board meeting with the Pledge of Allegiance.

Moment of silence was held for the following Fort Ann residents:  
Kecia Freiburger, Becky Foran Whorf, Lauren Temple, Joyce Monahan, Roy Harrison.

Motion was introduced by Councilwoman Witherell, seconded by Councilwoman Stark to accept tonight's agenda.

Motion was carried unanimously.

Motion was introduced by Councilman Smith, seconded by Councilman Sexton to accept the Regular Town Board Minutes of December 12<sup>th</sup>, 2022.

Motion was carried unanimously.

Supervisor Hall read the November 2022 monthly financial statement.

**Checking Account Balances**

General Fund	\$ 105,545.05
Highway Fund	\$ 33,835.84
Youth Commission	\$ 8,298.14
Hadlock Dam Project	\$ 240.09
Hadlock Park District Fund	\$ 10,202.81
Consolidated Health District	\$ 370.48
Trust & Agency Fund	\$ 2,656.92
Medical Reimbursement Fund	\$ 4,008.57

**Savings Accounts**

NYCLASS - General Fund	\$ 749,341.12
NYCLASS -Highway Fund	\$ 1,401.19
NYCLASS- Hadlock Park Dist.	\$ 77,018.36

Motion was introduced by Councilwoman Witherell, seconded by Councilman Smith to pay the bills as warranted and audited.

Motion was carried unanimously.

**6:03 p.m. Public Comment opened.**

**6:04 p.m. Public Comment closed without comment.**

**Supervisor's Report:**

Supervisor Hall stated that he would like to make the Residents aware that he was no longer the Chairman of the Washington County Board of Supervisors, rather he is now the Vice Chairman. He stated that he enjoyed his position but is looking forward to being able to dedicate more time to the Town, especially with so many new projects underway; Short Term Rental Laws, Repairs to the Old Stone House Library, the new shared highway building (town and county), the Champlain Power Express, Battle Hill, extension of the broadband money connection, and the connection of the current bike trail between Fort Ann and Whitehall.

Councilwoman Witherell – no news to report.

Councilman Sexton stated that in the near future he would be looking into putting together an updated Emergency Management Plan for the Town, and he would be putting together a committee for it.

Councilman Smith- no news to report.

Councilwoman Stark stated that a meeting would be held on Wednesday in regards to the Hadlock Fishing Derby and a decision would be made by Thursday if that would be cancelled or not due to the lack of ice. She thanked Supervisor Hall for all his help with the work he has been doing to get the bike trail connected from Fort Ann to Whitehall, she also stated that they will be working on putting up signage off Route 4 for the bike trail. She spoke about the "Community Connections" newspaper and brought a copy to Town Hall for anyone who is interested. She also stated that if Meals on Wheels is cancelled due to weather that it will be on the local news channels and radios, and also that the Senior Citizen meal program through the county will give seniors ages 60 and older meal vouchers for various restaurants in the area where they can get a meal for only \$4.

**Town Clerk's Report** was given for December 2022.

**Highway Superintendent Report:** The Highway Department has had a few small snow storms to clean up, they have been grading roads and doing some tree removal.

**Enforcement Officer Report:** Paper report was given and was read by Supervisor Hall.

**Dog Control Officer Report:** Paper report was given and read by Supervisor Hall.

**Historian:** Not present

**Old Business:** 4.0 Old Business

- 4.1 A Local Law Regulating Short-Term Rentals in the Town of Fort Ann.
- 4.2 A Local Law Amending the Town of Fort Ann Site Plan Review
- 4.3 Setting up LOSAP for Fort Ann Volunteer Fire Co. Inc.

**New Business: 5.0 New Business**

5.1 Sealed bid for 2023 Pick-Up truck from Warren Ford

Town Clerk read closed bid received from Warren Ford for the purchase of a 2023 pickup truck. Motion was introduced by Councilman Sexton to accept bid on 2023 pick-up truck, motion was seconded by Councilwoman Witherell.

Motion was introduced by Councilman Smith to move 2014 Ford 150 to surplus, seconded by Councilwoman Stark.

**RESOLUTION #1-2023**

**SETTING 2023 TOWN BOARD MEETING SCHEDULE**

On motion of Councilman Sexton, seconded by Councilwoman Stark to accept resolution entitled "Resolution Setting 2023 Town Board Meeting Schedule." (2<sup>nd</sup> Monday of every month, or if a holiday, the 2<sup>nd</sup> Tuesday of that month)

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the regular meeting of the Town Board of the Town of Fort Ann shall be held on the second Monday every month, or if a holiday, the 2<sup>nd</sup> Tuesday of that month.

**RESOLUTION #2-2023**

**ESTABLISHING RULES OF PROCEDURE**

On motion of Councilman Smith, seconded by Councilman Sexton to accept resolution entitled "Resolution Establishing Rules of Procedure."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that unless procedures established in Town Code provide otherwise, either the Supervisor or a resolution of the Town Board can refer a matter to the Highway Superintendent or to the Planning Board or to another committee for review and recommendation back to the Town Board.

**RESOLUTION #3-2023**

**DELEGATING DUTIES TO THE TOWN SUPERVISOR**

On motion of Councilman Sexton, seconded by Councilwoman Stark to accept resolution entitled "Resolution Delegating Duties to the Town Supervisor."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board does delegate to the Town Supervisor the power and duties of administration and supervision of the Town and any Districts contained within it, providing that the Town Board may not and does not abdicate to the Supervisor and Surrender to him the Board's basic statutory responsibilities.

**RESOLUTION #4-2023**

**AUTHORIZING THE TOWN SUPERVISOR TO FILE ANNUAL FINANCIAL REPORT IN TOWN CLERK’S OFFICE**

On motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled “Resolution Authorizing the Town Supervisor to File Annual Financial Report in Town Clerk’s Office.”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, in accordance with New York State General Municipal Law section 30, the Fort Ann Town Board hereby authorizes and directs the Town Supervisor to file a copy of the annual Financial Report to the State comptroller with the Town Clerk’s Office on or before April 1, 2023.

**RESOLUTION #5-2023**

**ESTABLISHING THE OFFICE OF THE DEPUTY TOWN SUPERVISOR**

On motion of Councilman Smith, seconded by Councilwoman Witherell to accept resolution entitled “Resolution Establishing the Office of the Deputy Town Supervisor.”

ADOPTED      AYES 5              Abstain 1 (Sexton)      Smith, Stark, Witherell, Hall

Supervisor Hall appoints Michael D. Sexton as Deputy Town Supervisor.

**RESOLVED**, the Deputy Town Supervisor shall be vested with all of the powers and may perform all of the duties of the Town Supervisor in his absence at \$35.00 a day as needed.

**RESOLUTION #6-2023**

**AUTHORIZING ADVANCE APPROVAL OF CLAIMS**

On motion of Councilman Sexton, seconded by Councilwoman Stark to accept resolution entitled “Resolution Authorizing Advance Approval of Claims.”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby authorizes the payment in advance of audit of claims for such premiums for policies that would otherwise lapse before audit, incur late charges, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit.

**RESOLUTION #7-2023**

**ESTABLISHING THE OFFICE OF THE DEPUTY TOWN CLERK**

On motion of Councilwoman Witherell, seconded by Councilman Sexton to accept resolution entitled “Resolution Establishing the Office of the Deputy Town Clerk.”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board does establish the Office of the Deputy Town Clerk.

**RESOLUTION #8-2023**

**ESTABLISHING THE OFFICE OF THE DEPUTY TOWN HIGHWAY SUPERINTENDENT**

On motion of Councilman Smith, seconded by Councilwoman Stark to accept resolution entitled “Resolution Establishing the Office of the Deputy Town Highway Superintendent.”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board does establish the Office of the Deputy Town Highway Superintendent.

Highway Superintendent Paul Winchell appoint Matthew Graham as Deputy Town Highway Superintendent.

**RESOLUTION #9-2023  
APPOINTING BUDGET OFFICER**

On motion of Councilman Smith, seconded by Councilwoman Witherell to accept resolution entitled "Resolution Appointing Budget Officer."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints Helen Denno as the 2023 Budget Officer.

**RESOLUTION #10-2023  
AUTHORIZING THE TOWN SUPERVISOR TO DESIGNATE A CONFIDENTIAL SECRETARY/CLERK TO THE SUPERVISOR**

On motion of Councilman Sexton, seconded by Councilwoman Stark to accept resolution entitled "Resolution Authorizing the Town Supervisor to Designate a Confidential Secretary/Clerk to the Supervisor."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, the Fort Ann Town Board does hereby authorize the Town Supervisor to make said appointments, provided that the total expenditures for Town employees may not exceed the total amount budgeted for Town employees in the 2023 Town Budget without further authorization from the Board.

**RESOLUTION #11-2023  
APPOINTING BRITTANY BLAIR AS PART-TIME CLERK TO THE JUSTICE**

On motion of Councilman Smith, seconded by Councilman Sexton to accept resolution entitled "Resolution Appointing Brittany Blair as Part-Time Clerk to the Justice."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, the Fort Ann Town Board hereby affirms the appointment of Brittany Blair as the Part-Time Clerk to the Town of Fort Ann Justice through December 31, 2023 at an annual rate of \$18,539.00 to be paid on a biweekly basis.

**RESOLUTION #12-2023  
APPOINTING HADLOCK DAM MONITORS**

On motion of Councilwoman Stark, seconded by Councilman Smith to accept resolution entitled "Resolution Appointing Hadlock Dam Monitors."

ADOPTED      AYES 5            Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby reappoints Paul Winchell and Duane Burch, Jr. as the 2023 monitors of the Hadlock dam.

**RESOLUTION #13-2023**

**APPOINTING A FORT ANN PLANNING BOARD CHAIRMAN**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled "Resolution Appointing a Fort Ann Planning Board Chairman."

ADOPTED      AYES 5            Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints Donald Bedeaux as Chairman of the Town's Planning Board.

**RESOLUTION #14-2023**

**APPOINTING TOWN OF FORT ANN PLANNING BOARD SECRETARY**

On the motion of Councilman Smith, seconded by Councilwoman Stark to accept resolution entitled "Resolution Appointing Town of Fort Ann Planning Board Secretary."

ADOPTED      AYES 5            Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints Barb Burch as Planning Board Secretary through December 31, 2023 at an annual rate of \$5,202.00 to be paid on a biweekly basis.

**RESOLUTION #15-2023**

**APPOINTING REGISTRAR OF VITAL STATISTICS AND RECORDS**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled "Resolution Appointing Registrar of Vital Statistics and Records."

ADOPTED      AYES 5            Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints Miranda Herringshaw as Registrar of Vital Statistics and Records to serve at the pleasure of the Board.

**RESOLUTION #16-2023**

**RESOLUTION APPOINTING MEMBERS TO THE DISPUTE RESOLUTION COMMITTEE**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled "Resolution Appointing Members of Dispute Resolution Committee"

ADOPTED      AYES 5            Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints Gregory Lehoisky and Donald Bedeaux to serve as members of the Dispute Resolution Committee through December 31, 2023.

**RESOLUTION #17-2023**

**AUTHORIZING FIRE PROTECTION AND RESCUE SQUAD CONTRACTS FOR THE PILOT KNOB VOLUNTEER FIREFIGHTERS' ASSOCIATION, INC.; WEST FORT ANN VOLUNTEER FIRE COMPANY, INC.; FORT ANN VOLUNTEER FIRE COMPANY, INC.; AND FORT ANN RESCUE SQUAD, INC.**

On the motion of Councilwoman Stark, seconded by Councilwoman Witherell to accept resolution entitled "Resolution Authorizing Fire Protection and Rescue Squad Contracts for the Pilot Knob Volunteer Firefighters Association, Inc.; West Fort Ann Volunteer Fire Company, Inc.; Fort Ann Volunteer Fire Company, Inc.; and Fort Ann Rescue Squad, Inc."

ADOPTED        AYES 5            Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby approves said contracts, authorizes the Town Supervisor to sign said contracts on behalf of the Town, and approves disbursing the 2023 budgeted funds for said contracts.

**RESOLUTION #18-2023  
APPOINTING TOWN HEALTH OFFICER**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled "Resolution Appointing Town Health Officer."

ADOPTED        AYES 5            Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints David L. Foote, MD as Town Health Officer for a period of one year ending December 31, 2023.

**RESOLUTION #19-2023  
APPOINTING TOWN ENGINEER**

On motion of Councilman Smith, seconded by Councilwoman Stark to accept resolution entitled "Resolution Appointing Town Engineer."

ADOPTED        AYES 5            Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby does appoint Jarrett Engineers, PLLC, 12 E. Washington Street, Glens Falls, New York 12801 as the Engineer for the Town of Fort Ann for the calendar year 2023.

**RESOLUTION #20-2023  
APPOINTING TOWN COUNSEL**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled "Resolution Appointing Town Counsel."

ADOPTED        AYES 5            Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board does appoint the law firm of Meyer, Fuller & Stockwell, PLLC, 1557 State Rte 9, Lake George, New York 12845 as legal counsel and as Planning Board counsel.

**RESOLUTION #21-2023  
APPOINTING MEMBERS TO THE FORT ANN BOARD OF ETHICS**

On the motion of Councilman Smith, seconded by Councilman Sexton to accept resolution entitled

“Resolution Appointing Members to the Fort Ann Board of Ethics.”

ADOPTED      AYES 4              Sexton, Smith, Witherell, Hall  
                    ABSTAIN 1          Stark

**RESOLVED**, that the Fort Ann Town Board hereby appoints Mary Davis, Paul Milligan, Tom Jarrett, Terry Barber and Gretchen Stark to the Fort Ann Board of Ethics for a period of one year ending December 31, 2023.

**RESOLUTION #22-2023**

**APPOINTING PART-TIME ENFORCEMENT OFFICER**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled “Resolution Appointing Part-Time Town of Fort Ann Enforcement Officer.”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints Mark A. Miller as Part-Time Enforcement Officer for the Town of Fort Ann as of January 1, 2023 at an annual salary of \$12,205.00 and to be paid on a biweekly basis.

**RESOLUTION #23-2023**

**SETTING 2023 SALARIES OF ELECTED OFFICIALS AND HIGHWAY EMPLOYEES**

On motion of Councilwoman Witherell, seconded by Councilman Sexton to accept resolution entitled “Resolution Setting 2023 Salaries of Elected Officials and Highway Employees.”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board authorizes and directs the Town Supervisor and/or Town Budget Officer to take all action necessary to effectuate the terms of this Resolution.

**RESOLUTION #24-2023**

**ESTABLISHING MILEAGE ALLOWANCE**

On the motion of Councilman Smith, seconded by Councilwoman Stark to accept resolution entitled “Resolution Establishing Mileage Allowance.”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby establishes the amount of mileage reimbursement to be \$.625.

**RESOLUTION #25-2023**

**AUTHORIZING BANKING TRANSACTIONS**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled “Resolution Authorizing Banking Transactions.”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall



**RESOLVED**, that the Fort Ann Town Board authorizes and directs the Town Supervisor, Deputy Town Supervisor and/or Town Budget Officer to take any and all action necessary to effectuate all terms of this Resolution.

**RESOLUTION #26-2023**

**APPOINTING SHANNON CELESTE AS DOG CONTROL OFFICER FOR DOG CONTROL PURPOSES WITHIN THE TOWN OF FORT ANN**

On the motion of Councilwoman Stark, seconded by Councilwoman Witherell to accept resolution entitled "Resolution Appointing Shannon Celeste as Dog Control Officer for Dog Control Purposes within the Town of Fort Ann."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints Shannon Celeste as Dog Control Officer as of January 1, 2023 at an annual salary of \$8,300.00 per year to be paid on a biweekly basis.

**RESOLUTION #27-2023**

**DESIGNATING OFFICIAL NEWSPAPER**

On motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled "Resolution Designating Official Newspaper."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby designates *The Post Star* as the Town of Fort Ann's official newspaper.

**RESOLUTION #28-2023**

**AUTHORIZING TOWN OF FORT ANN TOWN SUPERVISOR TO ENTER IN TO AGREEMENT FOR TOWN DOG CONTROL SHELTER SERVICES PURSUANT TO NEW YORK STATE AGRICULTURE AND MARKETS LAW ARTICLE 7 FOR THE YEAR 2023**

On motion of Councilwoman Witherell, seconded by Councilman Smith to accept resolution entitled "Resolution Authorizing Town of Fort Ann Town Supervisor to enter in to agreement for Town Dog Control Shelter Services pursuant to New York State Agriculture and Markets law article 7 for the year 2023"

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Town Board hereby authorizes and directs the Town Supervisor to sign and take all necessary steps to enter in to the agreement with Countryside, upon final attorney approval.

**RESOLUTION #29-2023**

**APPOINTING TOWN HISTORIAN**

On the motion of Councilman Sexton, seconded by Councilwoman Stark to accept resolution entitled "Resolution Appointing Town Historian."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints Christine Milligan as Town Historian at an annual salary of \$900.00 through December 31, 2023.

**RESOLUTION #30-2023**

**APPOINTING PART-TIME ACCOUNT CLERK**

On the motion of Councilman Smith, seconded by Councilman Sexton to accept resolution entitled "Resolution Appointing Part-Time Account Clerk."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, the Town Board of the Town of Fort Ann appoints Helen A. Denno as Part-Time Account Clerk at the hourly rate of \$25.00 an hour to be paid biweekly through December 31, 2023.

**RESOLUTION #31-2023**

**APPOINTING PART-TIME LABORER**

On the motion of Councilman Sexton, seconded by Councilwoman Stark to accept resolution entitled "Resolution Appointing Part-Time Laborer."

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Town Board of the Town of Fort Ann appoints Frank Cottone as Part-Time Laborer at \$15.00/hr to be paid biweekly through December 31, 2023.

**RESOLUTION #32-2023**

**MODIFY THE 2022 BUDGET BY APPROPRIATING FUNDS RECEIVED FROM THE AMERICAN RESCUE PLAN ACT (ARPA) THROUGH THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) PAID OUT IN THE 2022 FISCAL YEAR**

On the motion of Councilman Sexton, seconded by Councilwoman Witherell to accept resolution entitled "Modify the 2022 budget by appropriating funds received from the American Rescue Plan Act (APRA) through the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) paid out in the 2022 fiscal year

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, the 2022 budget shall be modified as indicated above.

**RESOLUTION #33-2023**

**RESOLUTION TO MODIFY THE 2022 BUDGET BY APPROPRIATING MONIES RECEIVED AS STATE AID FROM THE NYS CHIPS PROGRAM TO BE USED FOR IMPROVEMENTS TO TOWN HIGHWAYS IN THE 2022 FISCAL YEAR.**

On the motion of Councilwoman Witherell, seconded by Councilman Sexton to accept resolution entitled "Resolution to Modify the 2022 budget by appropriating monies received as State Aid from the NYS chips program to be used for improvements to Town Highways in the 2022 fiscal year"

**RESOLVED**, the 2022 budget shall be amended by appropriating funds to the account as indicated above.

**RESOLUTION 34-2023**

**RESOLUTION APPOINTING DEPUTY REGISTRAR OF VITAL STATISTICS AND RECORDS**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled “Resolution appointing Deputy Registrar of Vital Statistics and Records”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby appoints Jennifer Jackson as Deputy Registrar of Vital Statistics and Records to serve at the pleasure of the Board.

**RESOLUTION 35-2023**

**RESOLUTION AUTHORIZING OFFICIAL UNDERTAKING**

On the motion of Councilman Sexton, seconded by Councilman Smith to accept resolution entitled “Resolution authorizing official undertaking”

ADOPTED      AYES 5              Sexton, Smith, Stark, Witherell, Hall

**RESOLVED**, that the Fort Ann Town Board hereby authorizes the continuation of the blanket undertaking policy for officers, clerks and employees of the Town as provided through Travelers, and approves disbursing the 2023 budgeted funds for said policy.

**6:52 p.m. Public Discussion opened**

Joesphine DeVacchi stated she was present over issues with Boo Town. She stated that Boo Town was in violation of conditions put in place by the Planning Board in order to open her business. She expressed her dismay with the entire Boo Town situation, but that she wanted to make sure the owner was properly notified about her violations and what needs to happen for Boo Town to be compliant with the regulations put in place. Supervisor Hall and Councilman Sexton advised code enforcement officer, Mark Miller to send her a written letter of violation and figure out an order to remedy.

Lyle Washburn was expressing his concern over taxes due to the new assessment values on homes, the equalization rate is 85% currently, and with the revaluation project the intention is to bring everyone to a 100% equalization, so a 15% increase (potentially for some) but in most cases they may see a slight increase or possibly a decrease, but this will bring everyone to the fairest assessment value to all. Supervisor Hall explained more in depth exactly how revaluation project will work.

Bill Bailey stated that the assessment value does not directly affect taxes. Taxes are based on Town and School Budgets.

**7:20p.m. Public Discussion closed**

7:21 p.m. Motion was introduced by Councilman Sexton, seconded by Councilman Smith to enter executive session to seek legal advice on contractual negotiations.

Motion was carried unanimously.

7:38 p.m. Motion was introduced by Councilman Sexton, seconded by Councilman Smith to adjourn executive session.

Motion was carried unanimously.

7:39 p.m. Motion was introduced by Councilman Sexton, seconded by Councilman Smith to adjourn.

Motion was carried unanimously.

Total Abstracts:	General:	\$ 18,114.01
	Highway:	\$ 15,861.22
	Hadlock Park District:	\$ 4,805.00

Respectfully submitted,

---

Miranda Herringshaw, Town Clerk  
Town of Fort Ann, New York

Dated: January 13, 2023