

MINUTES OF THE SPECIAL MEETING OF THE TOWN BOARD OF THE TOWN OF FORT ANN HELD ON THURSDAY, JANUARY 18, 2018 AT 10:00 A.M. AT THE FORT ANN TOWN HALL

PRESENT: Supervisor Richard Moore
Councilwoman Gretchen Stark
Councilman Dennis Fletcher
Councilwoman Deborah Witherell
Councilman Samuel Hall

OTHERS PRESENT: Helen Denno, Confidential Secretary to the Supervisor/Bookkeeper, Barbara Winchell, Town Clerk, Eva Mattison, Clerk to the Town Justice, Donna M. Klein, Tax Collector

Supervisor Moore called the meeting to order at 10:00 a.m. with the Pledge of Allegiance to the Flag.

The purpose of this meeting was to allow the Town Board to audit the records of the Tax Collector, Supervisor, Town Clerk, and Town Justice for the fiscal year January 1, 2017 – December 31, 2017.

Donna Klein, Tax Collector, answered Appendix E – General Recordkeeping Requirements for Tax Collecting Officers.

Helen Denno, Bookkeeper/Confidential Secretary to the Supervisor, answered Appendix C – General Recordkeeping Requirements for Chief Fiscal Officers,

Barbara Winchell, Town Clerk, answered Appendix D – General Recordkeeping Requirement for Town Clerks.

Eva Mattison, Clerk to the Town Justice, went over Appendix F – General Recordkeeping Requirements of Town and Village Justice Courts but the Town Board Member’s had specific questions regarding pages 39 and 40 and decided it was best to reschedule a date/time when Town Justice Clark would be available to complete Appendix F. Supervisor Moore will email the other Town Board Member’s with a date and time to complete the audit for the Town Court.

RESOLUTION #40-18

APPROVING THE REQUEST FOR PROPOSAL FOR THE PURCHASE OF A NEW TRUCK

On motion of Councilman Hall, seconded by Councilwoman Witherell to accept resolution entitled “Resolution Approving the Request for Proposal for the Purchase of a new truck.”

ADOPTED AYES 5 Fletcher, Hall, Stark, Witherell, Moore

RESOLVED, that the Town Board of the Town of Fort Ann rescinds resolution 37 of 2018 and be it further **RESOLVED**, the Town Board of the Town of Fort Ann hereby rejects all bids received relative to the purchase of a 2018 or newer ½ ton extended cab Pick Up Truck; and be it further **RESOLVED**, that the Town Board of the Town of Fort Ann hereby authorizes the Town Clerk to advertise in The Post Star.

Motion was introduced by Councilwoman Witherell, seconded by Councilwoman Stark to adjourn the meeting at 12:50 p.m.

Motion was carried.

Dated: January 19, 2018

Barbara J. Winchell, Town Clerk
Town of Fort Ann, New York