

MINUTES OF THE SPECIAL MEETING OF THE TOWN BOARD OF THE TOWN OF FORT ANN HELD ON THURSDAY, JANUARY 14, 2021 AT 10:00 A.M. AT THE FORT ANN TOWN HALL

PRESENT: Supervisor Samuel J. Hall
Councilwoman Gretchen Stark
Councilman Michael Sexton
Councilman George F. Smith
Councilwoman Deborah Witherell

OTHERS PRESENT: Barbara Winchell, Town Clerk, Helen Denno, Budget Officer, Dane Clark, Town Justice, Donna M. Klein, Tax Collector, Jennifer Jackson, Clerk to the Supervisor

Supervisor Hall called the meeting to order at 10:00 a.m.

The purpose of this meeting was to allow the Town Board to audit the records of the Tax Collector, Supervisor, Town Clerk, and Town Justice for the fiscal year January 1, 2020 – December 31, 2020.

Donna Klein, Tax Collector, answered Appendix E – General Recordkeeping Requirements for Tax Collecting Officers.

Helen Denno, Budget Officer, answered Appendix C – General Recordkeeping Requirements for Chief Fiscal Officers,

Barbara Winchell, Town Clerk, answered Appendix D – General Recordkeeping Requirement for Town Clerks.

Town Justice Dane Clark, went over Appendix F – General Recordkeeping Requirements of Town and Village Justice Courts.

A resolution will be presented at the February 8, 2021 Regular Town Board meeting.

Motion to adjourn was made by Councilman Sexton, second by Councilman Smith at 11:25 a.m.

Dated: January 14, 2021

Barbara J. Winchell, Town Clerk
Town of Fort Ann, New York